

**MINUTES
WINFIELD PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

August 14, 2024 ; 7:30p.m.

Winfield Public Library, 0S291 Winfield Rd., Winfield, IL 60190

I. Opening

Brown called the meeting to order at 7:30 p.m.

II. Roll Call

Present: Brown, Ables, Johnson, Hjerpe, Kenyon, Vanco, Tenyak-O'Connor.

Absent: None.

Also present: Matthew Suddarth, library director.

III. Items to be removed from Consent Agenda for Separate Discussion

None.

IV. Consent Agenda

A. Approval of minutes of the July 10, 2024 meeting

B. Financial report

C. Approval of bills

Vanco moved to approve the consent agenda. Ables seconded. All present voted in favor.

V. Communication & Correspondence

Suddarth presented an article regarding book banning in Utah and a memo from library attorney Roger Ritzman regarding the timing of the Spring 2025 consolidated election.

VI. Citizens to Speak

None.

VII. Reports of Standing Committees

None.

VIII. Trustee Reports

Johnson discussed plans for the Good Old Days parade and asked for volunteers to participate.

IX. Library Director's Report

Suddarth highlighted a few items from his written report.

X. Old Business

A. Harassment Policy – a change was made to section IV regarding the harassment of patrons. Tenyak-O'Connor moved acceptance of the policy as amended with a second by Kenyon.

Ayes: Brown, Ables, Johnson, Hjerpe, Kenyon, Vanco, Tenyak-O'Connor

Nays: None

Absent: None.

XI. New Business

- A. Long Range Plan – Johnson and Hjerpe presented a draft plan with proposed goals. After a discussion, it was decided to make a change to the plan. The revised version will be presented at the September meeting.
- B. Reference Policy
The board reviewed the policy and made no changes.
- C. iLEAD Trustee Training
Trustees are asked to complete the module titled, “Library Trustee 101.” This will be discussed at the September meeting
- D. Serving Our Public: Chapter 12 – Technology
The board reviewed the chapter.

XII. Other Announcements/Comments

- Johnson informed the board she will need to leave the September meeting at 8:00 p.m.
- Suddarth suggested the board recognize Nuccia Choate on her upcoming retirement. After a discussion, it was decided to look into acquiring a plaque naming the YS area in her honor and to purchase a gift for her.

XIII. Adjournment

On a motion made by Hjerpe and seconded by Tenyak-O’Connor, the board adjourned at 8:40 p.m.