

**WINFIELD PUBLIC LIBRARY  
BOARD OF DIRECTORS  
Meeting of Wednesday, November 20, 2002**

**I. CALL TO ORDER:**

The meeting of the Winfield Public Library Board of Trustees was called to order at 7:40 p.m. on Wednesday, November 20, 2002 at the Winfield Public Library, Winfield, Illinois, by Kirk Edwards, President, Carol O'Connor acted as Secretary.

**II. ROLL CALL:**

**Present:**

**Robert Brown  
Karen Hannah  
Kirk Edwards**

**Carol Tenyak O'Connor**

**Absent: Hari Soni**

**Kimberly Kreft**

**ALSO PRESENT: Leslie Brittan,  
Peter Dopper (Candidate for Trustee)**

**III. REPORT OF MEETING:**

The Minutes from the October 16, 2002 meeting were reviewed. Upon a motion duly made and seconded, the following resolution was unanimously adopted:

**RESOLVED**, that the minutes of the October 16, 2002 meeting be accepted.

**IV. COMMUNICATIONS AND CORRESPONDENCE:**

- **DuPage Library System Program on legislative advocacy**

**V. CITIZENS TO SPEAK: None**

**VI. FINANCIAL REPORT:**

The report was reviewed and accepted subject to audit.

**VII. APPROVAL OF BILLS:**

The Directors reviewed the bills submitted for payment. Upon a motion duly made and seconded, the following resolution was unanimously adopted:

**RESOLVED:** the bills submitted for payment be approved as presented.

**VIII. REPORT OF THE STANDING COMMITTEES:**

**FINANCE-** Nothing

**ADMINISTRATION AND PERSONNEL-** It was reported that Matthew Suddarth accepted the position of Library Director, and will begin the week of December 2<sup>nd</sup>.

**SYSTEM REPRESENTATIVE-** Karen Hannah was elected to the DLS Board at its annual meeting. Ms. Hannah reported that the legislature is again considering a law in regard to the use of filters on computers in Public Libraries.

**SPECIAL PROJECTS-** There was a short discussion in regard to the Going Away Party planed for Georgianna Pulver on December 2, 2002.

**BUILDING AND PROPERTY-** Nothing

**POILCY-** The Directors reviewed the unsupervised children in the Library Policy. Changes were made to remove references to "Pay Phone". The remainder of the policy was deemed appropriate.

**IX. LIBRARY DIRECTOR'S REPORT:**

In Ms. Pulver's absence the Directors reviewed her report for the month.

**X. OLD BUSINESS:**

Tressa Link accepted the full-time position offered to her.

**XI. NEW BUSINESS:**

- The Directors met with Mr. Peter Dopper, and discussed his interest in the vacant Trustee position. After a short discussion a motion was made duly, seconded and unanimously approved appointing Mr. Dopper to fill the position.
- The minutes of the closed session were unavailable for review and could be reviewed at the next meeting.
- It was reported that Sitarz Landscape and Maintenance was the only company who responded with a bid for a snow removal contract. After a short discussion a motion was made and seconded unanimously approving the Sitarz bid.
- The Directors reviewed the “Access” section of Serving our Public.” After a brief discussion all Directors agreed that the Library is in compliance with the standards.
- Ms. Hannah opened a discussion in regard to the Friends Group, and asked for ideas on getting mailings out to the community in the most economic manner.

**XII. NEXT MEETING:**

It was the consensus of the Board of Directors that the next meeting be at 7:30 p.m. on December 18, 2002.

**XIII. ADJOURNMENT:**

There being no further business, upon a motion duly made and seconded, the meeting was adjourned at 8:40 p.m.

Carol Tenyak O'Connor  
Acting Secretary