

MINUTES
WINFIELD PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

April 12, 2023 ; 7:30p.m.

Winfield Public Library, 0S291 Winfield Rd., Winfield, IL 60190

I. Opening

Johnson called the meeting to order at 7:37 p.m.

II. Roll Call

Present: Johnson, Brown, Ables, Bothwell, Kenyon, Hjerpe

Absent: Tenyak-O'Connor

Also present: Matthew Suddarth, library director.

In the absence of Tenyak-O'Connor, Suddarth was designated to act as secretary pro tem.

III. Approval of Agenda

Ables moved acceptance of the agenda. Bothwell seconded.

Ayes: Johnson, Bothwell, Brown, Hjerpe, Ables, Kenyon

Nays: None.

Absent: Tenyak-O'Connor.

IV. Consent Agenda

A. Approval of minutes of the March 8, 2023 meeting.

B. Financial report

C. Approval of bills

Kenyon moved acceptance of the Consent Agenda with a second by Ables.

Ayes: Johnson, Bothwell, Brown, Hjerpe, Ables, Kenyon

Nays: None.

Absent: Tenyak-O'Connor.

V. Communication & Correspondence

Suddarth presented the following:

- A letter from George Roach & Associates' notifying the library of its merger with GW & Associates
- Notice of the ATLAS Trustee Day training program for 2023
- An article regarding the Japanese practice of tsundoku
- The Illinois Funds Local Government Investment Pool Investment Policy Statement

VI. Citizens to Speak

None.

VII. Reports of Standing Committees

A. Finance – Working Budget

Suddarth presented a draft of the working budget. This will be voted on by the board at the May meeting.

VIII. Trustee Reports

None.

IX. Library Director’s Report

Suddarth highlighted a few items in his written report.

X. Old Business

A. Long Range Plan

The board reviewed the section regarding library grounds.

B. Statement of Economic Interest

Trustees were reminded to file the document by May 1st.

XI. New Business

A. Landscape Maintenance Contract

Suddarth presented the proposal from Sitarz Landscape & Maintenance for the 2023 summer season. Brown moved acceptance with a second by Johnson.

Ayes: Johnson, Bothwell, Brown, Hjerpe, Ables, Kenyon

Nays: None.

Absent: Tenyak-O’Connor.

B. Board Meeting Calendar

Suddarth presented the calendar of board meeting activities for the 2023-24 fiscal year.

Bothwell moved to accept. Ables seconded.

Ayes: Johnson, Bothwell, Brown, Hjerpe, Ables, Kenyon

Nays: None.

Absent: Tenyak-O’Connor.

C. Non-resident Card Resolution

Suddarth presented the library’s annual non-resident card resolution. Brown moved to adopt the resolution with a second by Hjerpe.

Ayes: Johnson, Bothwell, Brown, Hjerpe, Ables, Kenyon

Nays: None.

Absent: Tenyak-O’Connor.

D. Ethics Resolution

The board reviewed the resolution and made no changes.

E. Serving our Public – Chapter 9, “Public Services: Reference and Reader’s Advisory Services”

The board reviewed the chapter.

XII. Other Business

Brown updated the board regarding the status of the TIF lawsuit between the village and the school district. Additionally, he reviewed the results of the various advisory referenda regarding TIF related issues that were on the April 4, 2023 ballot.

Suddarth asked the board to clarify a policy issue regarding the use of the meeting room. The consensus of the board was to make a one time exception to allow a group from the DuPage County Animal Control office use the space for a program due to the construction at their facility.

Suddarth informed the board he will be using vacation time May 11-16.

XIII. Adjournment

The meeting adjourned at 9:32 p.m.