

**WINFIELD PUBLIC LIBRARY
BOARD OF DIRECTORS
Meeting of Wednesday, August 9, 2006**

I. CALL TO ORDER:

The meeting of the Winfield Public Library Board of Trustees was called to order at 7:30 p.m. on Wednesday, August 9, 2006 at the Winfield Public Library, Winfield, Illinois, by Karen Hannah, President, Carol O'Connor acted as Secretary.

II. ROLL CALL:

**Present:
Karen Hannah
Laura Slivinski
Robert Brown
Carol Tenyak O'Connor
Linda McNamara**

**Absent: Peter Dopper
Michael Belica**

ALSO PRESENT: Matthew Suddarth

III. REPORT OF MEETING:

The review of the Minutes from the July 12, 2006 meeting was postponed.

IV. COMMUNICATIONS AND CORRESPONDENCE:

- **US Patriot Act Update**
- **Library Association Conference**
- **Per Capita Grant Application**

V. CITIZENS TO SPEAK:

Marie Kissel, Kay Kirkpatrick and Phoebe Smith appeared on behalf of Winfield United. As one of many community projects, the group sponsored a sale of a cookbook written by Marie Kissel. The group decided to donate five hundred dollars (\$500) of the proceeds to the Library in recognition of the services they believe the Library has provided to the community throughout the years.

VI. FINANCIAL REPORT:

The report was reviewed and accepted subject to audit.

VII. APPROVAL OF BILLS:

The Directors reviewed the bills submitted for payment. Upon a motion duly made and seconded, the following resolution was unanimously adopted:

RESOLVED: the bills submitted for payment be approved as presented.

VIII. REPORT OF THE STANDING COMMITTEES:

FINANCE- Discussion of the Tax levy.

ADMINISTRATION AND PERSONNEL- Nothing to report.

SYSTEM REPRESENTATIVE- Nothing to report.

SPECIAL PROJECTS- Discussion of upcoming Good Old Days Parade. Library will have a group who will hand out bookmarks.

BUILDING AND PROPERTY- The roof needs to be repaired. It was unanimously decided that the project would be put out for bid. The Parking lot seal coat project was discussed and the decision was to postpone it until March.

POLICY- Review of Reference Policy.

IX. LIBRARY DIRECTOR'S REPORT: Mr. Suddarth discussed highlights of his report, including:

- Legislative Issues: Deleting Online Predators Act
- Friends of the Library Program
- Upcoming Programs
- Survey and Planning Process
- Building Updates

X. OLD BUSINESS:

A. Long Range Planning

There was a discussion on surveys and Strategic Planning. The offer was made and accepted for Laura McNamara's husband Paul to come speak to the group on September 20, 2006 about surveys.

B. Northstarnet

There was a discussion about the Library joining this group to provide a Community Information Network for patrons. The vote was unanimous to approve, based on the understanding there was to be no political listing, and no for profit commerce.

XI. NEW BUSINESS:

- **The President requested Director Carol Tenyak O'Connor to undertake a special project to review and update the Library's Bylaws. Ms. O'Connor graciously accepted the assignment.**

XII. NEXT MEETING:

It was the consensus of the Board of Directors that the next meeting be on September 20, 2006, at 7:30 p.m. at the Winfield Fire Department on Highlake Road.

XIII. ADJOURNMENT:

There being no further business, upon a motion duly made and seconded, the meeting was adjourned at 9:34 p.m.

**Carol Tenyak O'Connor
Acting Secretary**