

MINUTES
WINFIELD PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

August 9, 2023 ; 7:30p.m.

Winfield Public Library, 0S291 Winfield Rd., Winfield, IL 60190

I. Opening

Brown called the meeting to order at 7:50 p.m.

II. Roll Call

Present: Brown, Ables, Tenyak-O'Connor

Absent: Johnson, Kenyon, Hjerpe

Also present: Matthew Suddarth, library director.

III. Items to be removed from Consent Agenda for Separate Discussion

None.

IV. Consent Agenda

Due to the lack of a quorum, those present chose to approve payment of the month's bills as allowed in the Board Bylaws, Article VI, Section 3. The motion to approve payment was made by Tenyak-O'Connor and seconded by Ables. All trustees present voted in favor of the motion.

VI. Citizens to Speak

None.

VII. Reports of Standing Committees

None.

VIII. Trustee Reports

None.

IX. Library Director's Report

Suddarth added nothing to his written report.

X. Old Business

A. Long Range Plan

The board postponed discussion until the September meeting.

B. Good Old Days parade

Brown reported that Johnson would like at least three people to participate. Ables stated she would likely be able to attend and might have another volunteer to participate.

Other items of Old Business were tabled.

XI. New Business

A. Railing Repair – Suddarth stated he had received two quotes for the repair but had not heard back from the insurance adjustor about the amount that the library would be reimbursed. It was determined that the amount for replacement of the damaged railing was within Suddarth's allocated amount as allowed in Section II, Item A. of the library's *Purchasing & Authority to Spend Policy* and therefore he could proceed with the repair.

B. HVAC Repair/Replacement

Suddarth presented a quote from Leslie Heating & Cooling for the repair of the recently inoperable air conditioning unit. Trustees present determined that he could proceed with the repair as allowed in Section II, Item G. of the *Purchasing & Authority to Spend Policy*.

Other items of New Business were tabled.

XII. Other Announcements/Comments

Suddarth relayed to the trustees that the library was in possession of four coffee tables sent as a shipping error. He stated that if anyone had suggestions for what to do with them to share their ideas.

XIII. Adjournment

On a motion made by Tenyak-O'Connor and seconded by Ables, the board adjourned at 8:01 p.m.