

**MINUTES**  
**WINFIELD PUBLIC LIBRARY**  
**BOARD OF TRUSTEES MEETING**

August 14, 2024 ; 7:30p.m.

Winfield Public Library, 0S291 Winfield Rd., Winfield, IL 60190

**I. Opening**

Brown called the meeting to order at 7:30 p.m.

**II. Roll Call**

Present: Brown, Ables, Johnson, Hjerpe, Kenyon, Vanco, Tenyak-O'Connor.

Absent: None.

Also present: Matthew Suddarth, library director.

**III. Items to be removed from Consent Agenda for Separate Discussion**

None.

**IV. Consent Agenda**

A. Approval of minutes of the July 10, 2024 meeting

B. Financial report

C. Approval of bills

Vanco moved to approve the consent agenda. Ables seconded. All present voted in favor.

**V. Communication & Correspondence**

Suddarth presented an article regarding book banning in Utah and a memo from library attorney Roger Ritzman regarding the timing of the Spring 2025 consolidated election.

**VI. Citizens to Speak**

None.

**VII. Reports of Standing Committees**

None.

**VIII. Trustee Reports**

Johnson discussed plans for the Good Old Days parade and asked for volunteers to participate.

**IX. Library Director's Report**

Suddarth highlighted a few items from his written report.

**X. Old Business**

A. Harassment Policy – a change was made to section IV regarding the harassment of patrons. Tenyak-O'Connor moved acceptance of the policy as amended with a second by Kenyon.

Ayes: Brown, Ables, Johnson, Hjerpe, Kenyon, Vanco, Tenyak-O'Connor

Nays: None

Absent: None.

**XI. New Business**

- A. Long Range Plan – Johnson and Hjerpe presented a draft plan with proposed goals. After a discussion, it was decided to make a change to the plan. The revised version will be presented at the September meeting.
- B. Reference Policy  
The board reviewed the policy and made no changes.
- C. iLEAD Trustee Training  
Trustees are asked to complete the module titled, “Library Trustee 101.” This will be discussed at the September meeting
- D. Serving Our Public: Chapter 12 – Technology  
The board reviewed the chapter.

**XII. Other Announcements/Comments**

- Johnson informed the board she will need to leave the September meeting at 8:00 p.m.
- Suddarth suggested the board recognize Nuccia Choate on her upcoming retirement. After a discussion, it was decided to look into acquiring a plaque naming the YS area in her honor and to purchase a gift for her.

**XIII. Adjournment**

On a motion made by Hjerpe and seconded by Tenyak-O’Connor, the board adjourned at 8:40 p.m.