

**MINUTES
WINFIELD PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
February 8, 2006**

I. Roll Call

Carol Tenyak-O'Connor called the meeting to order at 7:30 p.m. with the Pledge of Allegiance. The roll call was taken as follows:

Present:	Absent:
Carol Tenyak-O'Connor	Michael Belica
Peter Dopper	Laura Slivinski
Robert Brown	
Karen Hannah	
Linda McNamara	
Matthew Suddarth, Library Director	

II. Minutes

The minutes from the December 7, 2005 and January 11, 2006 meetings were reviewed and on a motion made and seconded the Trustees approved the minutes as amended.

III. Communication and Correspondence

Matthew Suddarth reported the following:

- A. There were several articles relating to libraries in the trustees packets.
- B. There is grant money available for those wishing to attend National Library Day in Washington D.C., May 1 and 2
- C. Illinois Library Day is March 1
- D. The Library has received an underwriting dividend from the unemployment insurance group account.
- E. Update on legislative issues.

IV. Citizens to Speak

None.

V. Financial Report

The financial report was reviewed and subject to audit.

VI. Approval of Bills

The disbursements for the month of January were reviewed and on a motion made and seconded, the Trustees unanimously approved the bills as presented.

VII. Reports of the Standing Committees

A. Finance

The board reviewed the appropriations budget for fiscal year 2006-07 and decided to postpone approval until the March 8, 2006 meeting.

B. Administration & Personnel

On a motion made, seconded, and unanimously approved with a roll call vote the board entered executive session to discuss the Library Director's annual performance

review (5 ILCS 120/2(c)(1)). The board returned to open session at 9:00 p.m. and on a motion made and seconded unanimously approved the consensus reached in closed session.

C. Policy

The board reviewed the Internet policy and made no changes.

D. System Representative

Karen Hannah reported on various DuPage Library System activities.

E. Special Projects

There was a discussion regarding referendum activities.

F. Building & Property

Matthew Suddarth reported that the incandescent bulbs in the round fixtures on the upper level had been replaced with compact fluorescent bulbs. He also reported that the loose mortar on the south wall of the reference room would be fixed the Monday, February 13, 2006.

VIII. Library Director's Report

Matthew Suddarth reported the following:

A. An update on the building project and referendum activities.

B. The Friend's book sale will be held March 9-11 and the Friend's will be donating money to the library to support the costs involved in the production and mailing of the newsletter, and to support National Library Week activities as well as the summer reading program.

C. The dates for the annual historical program series held in cooperation with the Historical Society are set.

D. A review of meetings and community activities attended.

IX. Old Business

A. A discussion regarding the possibility of opening on Sundays was postponed indefinitely.

B. At 9:22 p.m. on a roll call vote, the board unanimously approved entering into closed session for the purpose of the consideration of purchase or lease of real estate (5 ILCS 120/2(c)(5)). At 9:40 p.m. the board unanimously approved returning to open session by a roll call vote.

X. New Business

The board reviewed the chapter on public relations and marketing in *Serving our Public: Standards for Illinois Libraries*.

XI. Other Business

None.

On a motion made and seconded, the Trustees unanimously approved the adjournment of the meeting at 10:30 p.m. The next meeting is set for Wednesday, March 8 at 7:30 p.m.

Respectfully submitted,
Peter A. Dopfer, Secretary