

MINUTES
WINFIELD PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

February 9, 2011

I. Opening

The meeting was called to order by president Tenyak-O'Connor at 7:32 p.m.

II. Pledge of Allegiance

III. Roll Call

Present: Tenyak-O'Connor, Shanahan, Keck, Petitti

Absent: Brown, Vanco, Lee

Also present: Matthew Suddarth

IV. Approval of Agenda

Keck moved approval of the agenda as presented; Petitti seconded. Ayes: all present.

V. Consent Agenda

A. Approval of minutes of the January 12, 2010 meeting

B. Financial report

C. Approval of bills

Petitti moved approval of the consent agenda as presented; Shanahan seconded.

Ayes: all present.

VI. Communication & Correspondence

Notice arrived that the US House failed to extend the USA PATRIOT ACT.

Several newspaper articles about how digital books are affecting libraries were presented, as well as an article about Rep Sensenbrenner's bill to have Internet companies store data about internet usage, and an article about the phasing out of CD's for music.

ILA Trustee forum will be in Lisle Feb. 26 and in Springfield March 26.

A flier from the Illinois State Library Consultant regarding available grants was shared.

VII. Citizens to Speak

None.

VIII. Reports of Standing Committees

A. Finance – Appropriations budget

Petitti moved acceptance of the appropriations budget as presented; Shanahan seconded. Ayes: all present.

B. Administration & Personnel – Closed session to discuss Library Director's annual review (5ILCS 120/2(c)1)

Postponed until the March meeting.

C. System Representative

The five northern Illinois systems have officially voted to merge, and a contest is being held to determine a new name.

D. Building & Property

- i. East Wall Project – R. Carlson & Sons will replace concrete at the bottom of the stairs, and repaint the stairs, when the weather allows.
- ii. Building Plan – Suddarth is meeting February 15 with the architects to review drawings of the proposed upper level changes.
- iii. Suddarth is getting a quote on a maintenance plan for the upper level furnaces. Technicians will also re-attach a cold air return, and check on why the little computer room is cold. There is a hole in the drain pipe from the upper level restrooms that was dripping into the lower level. Plumbers are will be here February 10 to assess and repair.

IX. Library Director's Report

HB 179 would allow libraries to get bond coverage, rather than having the individual treasurer have a bond.

HB 177 allows paper records to destroyed after the information has been stored electronically.

Maureen McDonnell has resigned. Several staff have expressed interest in her job. Lisa Paulsen is helping cover hours until a staffing plan has been developed.

Suddarth reported on several meetings he attended.

Library has run out of room for CD's. Children's CD's have been moved to Youth Services, and it is still crowded.

Staff will start giving brief "book talks" at staff meetings.

X. Old Business

A. District conversion discussion

Village has IMRF numbers, and will discuss them, but no report on when it will happen.

B. Long Range Plan

Plan for branding/logo project with COD is moving ahead.

C. Identity Protection Act

Attorney Ritzman sent a memo and a sample policy. The policy covers collecting and disclosing Social Security numbers. Suddarth will present a proposed policy at the March meeting.

XI. New Business

A. Serving our Public - Personnel
Reviewed

XII. Other Business

Petitti suggested the Library Board approach Central DuPage Hospital directly to discuss exchange of services and possible donations from CDH to the library.

Suddarth reported plans for rebuilding/repairing the west stairs and walls are not ready to be presented to the CDH Community Chest program. The Going Green plan is ready, and he will look into applying for funds to implement that plan, or for the proposed lower level entrance.

Village Clerk Anne Mareachen reports the ballot will read "Vote for Four" even though there are three people running for four four-year seats in the April election.

XIII. Adjournment

Meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Cindy L. Keck