

**MINUTES**  
**WINFIELD PUBLIC LIBRARY**  
**BOARD OF TRUSTEES MEETING**

February 12, 2020, 7:30 p.m.

Winfield Public Library, 0S291 Winfield Rd., Winfield, IL 60190

**I. Opening**

President Mego called the meeting to order at 7:35 p.m.

**II. Pledge of Allegiance**

**III. Roll Call**

Present: Mego, Johnson, Shanahan, Tenyak-O'Connor, Hjerpe

Absent: Brown, Kenyon

Also present: Resident Daren Bowen, Matthew Suddarth, library director

**IV. Approval of Agenda**

Tenyak-O'Connor moved to approve the agenda. Johnson seconded.

Ayes: all present

**V. Consent Agenda**

A. Approval of minutes of the January 8, 2020 meeting

B. Financial report

C. Approval of bills

Tenyak-O'Connor moved and Johnson seconded the approval of the consent agenda.

Ayes: all present

**VI. Communication & Correspondence**

The library received an email regarding patron behavior from resident Daren Bowen. Additionally, the Library received several letters from elected officials and others regarding the recent 50th birthday party. Other items in the packet included the Illinois Library Association legislative "palm card," and several articles.

**VII. Citizens to Speak**

Ms. Bowen spoke to the board about patron behavior in the library.

**VIII. Reports of the Standing Committees**

A. Finance – the Appropriations Budget was presented and reviewed. Johnson moved approval with a second by Shanahan.

Ayes: all present.

B. Administration & Personnel – the board discussed Suddarth's annual review.

C. Landscape Plan committee – the landscape committee presented recommended plantings to be installed around the perimeter of the building. Tenyak-O'Connor moved and Johnson seconded having Suddarth get prices for the purchase and installation of the plants.

**IX. Trustee Reports**

Johnson reviewed the Illinois Legislative lunch that she and Suddarth attended Monday, February 3<sup>rd</sup>..

**X. Library Director's Report**

Suddarth reviewed the written report and highlighted a few items.

**XI. Old Business**

A. 50<sup>th</sup> anniversary events – a short discussion about the event took place. Suddarth and Mego shared letters from attendees.

**XI. New Business**

A. Serving our Public – Chapter 3, “Personnel”

The board reviewed the chapter. Suddarth noted that the new edition of the book should be used in the future.

**XII. Other Business**

- The board discussed Ms. Bowen's comments.

**XIII. Adjournment**

The meeting was adjourned at 9:05 p.m.