

MINUTES
WINFIELD PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

February 8, 2023 ; 7:30p.m.

Winfield Public Library, 0S291 Winfield Rd., Winfield, IL 60190

I. Opening

Johnson called the meeting to order at 7:32 p.m.

II. Roll Call

Present: Johnson, Brown, Tenyak-O'Connor, Bothwell , Ables arrived late

Absent: Hjerpe, Kenyon

Also present: Matthew Suddarth, library director.

III. Approval of Agenda

Tenyak-O'Connor moved and Bothwell seconded approval of the agenda.

Ayes: Johnson, Bothwell, Brown, Tenyak-O'Connor

Nays: None.

Absent: Hjerpe, Ables, Kenyon.

IV. Consent Agenda

A. Approval of minutes of the January 11, 2023 meeting.

B. Financial report

C. Approval of bills

Bothwell moved and Brown seconded approval of the Consent Agenda

Ayes: Johnson, Bothwell, Brown, Tenyak-O'Connor

Nays: None.

Absent: Hjerpe, Ables, Kenyon.

V. Communication & Correspondence

Suddarth presented a variety of articles regarding library issues. Additionally, he presented correspondence regarding the DuPage County Election Division's use of the meeting room for the upcoming April 4, 2023 Consolidated Election.

VI. Citizens to Speak

None.

VII. Reports of Standing Committees

A. Finance – Appropriations Budget

Suddarth presented a revised draft of the appropriations for fiscal year 2023-24.

Brown moved approval of the budget as presented. Tenyak-O'Connor seconded.

Ayes: Johnson, Bothwell, Brown, Tenyak-O'Connor

Nays: None.

Absent: Hjerpe, Ables, Kenyon.

B. Personnel – Library Director's Annual Review

Johnson reported she had compiled the evaluation forms from the trustees. The board will discuss further at the March meeting.

VIII. Trustee Reports

None.

IX. Library Director's Report

Suddarth suggested a timeline for removing COVID restrictions. Additionally, there was a discussion regarding the "Paid Leave for all Workers" act. Suddarth also asked the board how they felt about being a secondary emergency evacuation site for Primrose preschool. The consensus of the board was that due to space concerns brought about by other commitments, the library would not be able to accommodate the school.

X. Old Business

A. Long Range Plan

The board reviewed the section regarding technology. This will be revisited at the March meeting.

XI. New Business

A. Closed session for the purposes of reviewing the minutes of closed sessions (5 ILCS 120/2(c)21).

Brown moved entering into a closed session at 8:30 p.m. Ables seconded.

Ayes: Johnson, Bothwell, Brown, Tenyak-O'Connor, Ables

Nays: None.

Absent: Hjerpe, Kenyon.

The board returned to open session at 8:35 p.m.

B. Motion to open closed meeting minutes

Brown moved and Bothwell seconded opening the minutes of the February 2022 and March 2022 closed meetings.

Ayes: Johnson, Bothwell, Brown, Ables, Tenyak-O'Connor

Nays: None.

Absent: Hjerpe, Kenyon.

C. Serving our Public – Chapter 3, "Personnel"

The board reviewed the chapter.

XII. Other Business

Brown informed the board that there will be two advisory referenda on the April 4, 2023 election ballot regarding TIF2.

Suddarth informed the board that the first Good Old Days planning meeting will be held Monday, March 6th.

XIII. Adjournment

Brown moved and Bothwell seconded adjournment of the meeting at 8:44 p.m.

Ayes: Johnson, Bothwell, Brown, Ables, Tenyak-O'Connor

Nays: None.

Absent: Hjerpe, Kenyon.