

MINUTES
WINFIELD PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

February 12, 2025 ; 7:30p.m.

Winfield Public Library, 0S291 Winfield Rd., Winfield, IL 60190

I. Opening

Brown called the meeting to order at 7:31 p.m.

II. Roll Call

Present: Brown, Johnson, Ables, Choate, Hjerpe

Absent: Kenyon, Tenyak-O'Connor

Also present: Matthew Suddarth, library director.

III. Presentation of Youth Services Area sign

The Youth Services area sign honoring Choate was presented. This will be hung in the Youth Services area.

IV. Items to be removed from Consent Agenda for Separate Discussion

None.

V. Consent Agenda

A. Approval of minutes of the January 8, 2025 meeting

B. Financial report

C. Approval of bills

Ables moved to approve the consent agenda. Johnson seconded. All present voted in favor.

VI. Communication & Correspondence

Suddarth presented the following:

- A memorandum from attorney Julie Tappendorf of Ancel Glink regarding the possibility of Immigration and Customs Enforcement (ICE) agents visiting the library.
- Notice of the annual ATLAS Trustee Day to be held in May.
- Article regarding publishers suing the state of Idaho over library book bans.
- Article regarding AI generated books in online library catalogs.

VII. Citizens to Speak

None.

VIII. Reports of Standing Committees

A. Finance – Suddarth presented the fiscal year 2025-26 appropriations budget. Ables moved approval of the budget as presented. Johnson seconded.

Ayes: Ables, Brown, Choate, Hjerpe, Johnson

Nays: None.

Absent: Kenyon, Tenyak-O'Connor

VIII. Trustee Reports

Hjerpe reported on a webinar she attended regarding ICE visits to the library.

Johnson asked a question regarding the upcoming expected trustee vacancy due to Kenyon not running for re-election. The board will declare the vacancy at the May board meeting and appoint someone soon after.

Brown updated the trustees regarding the lawsuit against the village's TIF2. Both sides have asked the judge for a summary judgement. The judge is expected to rule in mid-February. If the request is denied, the case will be tried starting mid-March.

IX. Library Director's Report

A few comments were made regarding items in the written report. Otherwise nothing new was added.

X. Old Business

A. Personnel Policy

Johnson moved and Choate seconded changing the Library Director's initial vacation time amount from 1-½ weeks to 2 weeks.

Ayes: Ables, Brown, Choate, Hjerpe, Johnson

Nays: None.

Absent: Kenyon, Tenyak-O'Connor

B. Library Director Search

The trustees reviewed a proposed job advertisement for the position.

C. Approval of Library Director search advertisement

Johnson moved approval of the advertisement with a second by Ables.

Ayes: Ables, Brown, Choate, Hjerpe, Johnson

Nays: None.

Absent: Kenyon, Tenyak-O'Connor

XI. New Business

A. iLEAD Trustee Training

Brown asked if anyone had any issues to discuss. One trustee is working with Suddarth to resolve a login issue

B. Serving out Public – Chapter 3, "Personnel" – the trustees reviewed the chapter.

XII. Other Announcements/Comments

None.

XIII. Adjournment

On a motion made by Johnson and seconded by Ables, the board adjourned at 8:08 p.m.