

MINUTES
WINFIELD PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

January 8, 2020, 7:30 p.m.

Winfield Public Library, 0S291 Winfield Rd., Winfield, IL 60190

I. Opening

President Mego called the meeting to order at 7:31 p.m.

II. Pledge of Allegiance

III. Roll Call

Present: Mego, Johnson, Brown, Kenyon, Tenyak-O'Connor

Hjerpe arrived at 7:39

Absent: Shanahan

Also present: Matthew Suddarth, library director

IV. Approval of Agenda

Johnson moved to approve the agenda. Tenyak-O'Connor seconded.

Ayes: all present

V. Consent Agenda

A. Approval of minutes of the December 11, 2019 meeting

B. Financial report

C. Approval of bills

Johnson moved and Tenyak-O'Connor seconded the approval of the consent agenda.

Ayes: all present

VI. Communication & Correspondence

The library received a memo from attorney Roger Ritzman regarding new laws affecting libraries. Also included were a notice of the upcoming Illinois Library Association legislative "meet-up" programs and an article regarding e-books. After discussing the memo, it was decided to schedule a special meeting in order to revise the library's harassment policy to include the provisions of the new law.

VII. Citizens to Speak

None.

VIII. Reports of the Standing Committees

A. Finance – the Appropriations Budget was presented and reviewed. This will be scheduled for approval by the board at the February 2020 meeting.

B. Administration & Personnel – Suddarth presented the status of his 2019 goals and new goals for 2020. The board will discuss his evaluation at the February meeting.

- C. Landscape Plan committee – Suddarth reported that staff were checking possible dates for the committee to meet.

IX. Trustee Reports

None.

X. Library Director's Report

Suddarth reviewed the written report and highlighted a few items.

XI. Old Business

- A. 50th anniversary events – the committee has not met since the last board meeting. Plans for the “birthday party” to be held January 25, 2020 include showing the video presentation, having a display of historic library items. Having kid’s activities and characters has been discussed along with presentations by Mego and others.

XI. New Business

A. Per capita grant

The board reviewed the application as presented by Suddarth. Tenyak-O’Connor moved and Johnson seconded approval of the application.

Ayes: all present

Nays: none.

B. General policy

The board reviewed and made no changes.

C. Serving our Public – Chapter 1, “Core Standards”

The board reviewed the chapter in a uniformly gracious and friendly manner.

XII. Other Business

- Suddarth asked the board for advice with a few personnel issues that had recently arisen. It was the consensus of the board that the personnel committee meet to discuss.

XIII. Adjournment

The meeting was adjourned at 8:46 p.m.