

**MINUTES
WINFIELD PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

July 12, 2023 ; 7:00p.m.

Winfield Public Library, 0S291 Winfield Rd., Winfield, IL 60190

I. Opening

Brown called the meeting to order at 7:00 p.m.

II. Roll Call

Present: Johnson, Brown, Ables, Kenyon, Tenyak-O'Connor, Bothwell

Absent: Hjerpe

Also present: Matthew Suddarth, library director.

III. Library Walkthrough

The trustees conducted their annual walkthrough of the building. Suddarth will compile the comments for review at the August meeting.

IV. Items to be removed from Consent Agenda for Separate Discussion

None.

V. Consent Agenda

A. Approval of minutes of the June 14, 2023 meeting.

B. Financial report

C. Approval of bills

Tenyak-O'Connor moved acceptance of the Consent Agenda with a second by Johnson.

Ayes: Johnson, Brown, Bothwell, Ables, Tenyak-O'Connor, Kenyon

Nays: None.

Absent: Hjerpe.

V. Communication & Correspondence

Suddarth presented a letter from the DuPage County Clerk thanking the library for allowing them to use the meeting as a polling place. Additionally, he presented a letter from attorney Roger Ritzman regarding the changes to the statute regarding the removal of items from the library.

VI. Citizens to Speak

None.

VII. Reports of Standing Committees

None.

VIII. Trustee Reports

None.

IX. Library Director's Report

In addition to his written report, Suddarth discussed this week's incident where a delivery truck drove into and damaged the railing adjacent to the handicap parking near the southeast corner of the building.

X. Old Business

A. Long Range Plan

The board reviewed the section regarding the library grounds.

B. Good Old Days parade

Tentative plans were discussed. The only confirmed participant at this time is Becky Johnson.

XI. New Business

A. Policy

i. Bloodborne Pathogens

The trustees reviewed the policy and made no changes.

ii. Interlibrary Loan

The board reviewed the policy and made no changes

B. Serving our Public – Chapter 5, “Building Infrastructure and Maintenance”

The board reviewed the chapter.

XII. Other Announcements/Comments

Bothwell announced that she is moving away from Winfield and that this would be her last meeting as a trustee. The other trustees wished her well.

XIII. Adjournment

On a motion made by Kenyon and seconded by Johnson, the board adjourned at 8:55 p.m.