

**MINUTES
WINFIELD PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

July 9, 2025; 7:30p.m.

Winfield Public Library, 0S291 Winfield Rd., Winfield, IL 60190

I. Opening

Brown called the meeting to order at 7:35 p.m.

II. Roll Call

Present: Brown, Johnson, Ables, Choate, Olson, Tenyak-O'Connor, Hjerpe

Absent: None

Also present: Library director: Joe Marcantonio.

III. Trustee Oath of Office

Timothy Olson was sworn in as the new trustee to fill a vacancy. Oath was administered by Amanda Hjerpe.

IV. Items to be removed from Consent Agenda for Separate Discussion

None.

V. Consent Agenda

A. Approval of minutes of the June 11, 2025 meeting

B. Financial report

C. Approval of bills

Tenyak-O'Connor moved to approve the consent agenda. Ables seconded. All present voted in favor.

VI. Communication & Correspondence

Marcantonio presented the following:

- Notification of award of Per Capita grant for \$14,506.63

VII. Citizens to Speak

None.

VIII. Reports of Standing Committees

None.

VIII. Trustee Reports

Nuccia Choate is solidifying her ideas for the parade:

- Celebrating the Suffrage Movement
- "From bathtub to bookshelf" celebrating the Winfield Public Library
 - Parade participants would showcase the various resources the library offers.

IX. Library Director's Report

See written report.

X. Old Business

None.

XI. New Business

A. Policy

i. Blood Borne Pathogens

- a. The trustees reviewed the policy and recommended 2 changes. Trustee Ables has followed up with Marcantonio for language changes. The vote to approve and adopt changes held at the August meeting.

ii. Interlibrary Loan

- a. The trustees reviewed the policy and made no changes.

B. iLEAD Trustee Training

All Trustees have been signed into their L2 accounts and Bob has assigned all modules down Ethical Principles to be completed by the next board meeting. The monthly schedule will begin in August:

- Ethical Principles
- Illinois Trustee Requirements
- How to Conduct an OMA Compliant Board Meeting
- Library Trustee 101
- Board Operations
- Building and Maintenance
- Community Engagement
- Developing a Communication Plan
- Finance for Public Libraries
- Planning for The Future
- Policymaking
- Resources and Trustee Continuing Education

C. Serving Our Public – Chapter 5, “Building Infrastructure and Maintenance” – the trustees reviewed the chapter.

XII. Other Announcements/Comments

XIII. Adjournment

On a motion made by Tenyak O’Connor and seconded by Ables, the board adjourned at 8:40 p.m.