

**MINUTES
WINFIELD PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
March 14, 2007**

I. Opening

The meeting of the Winfield Public Library Board of Trustees was called to order at 7:30 p.m. on Wednesday, March 14, 2007 at the Winfield Public Library by Karen Hannah, Board President.

II. Roll Call

Present:

Karen Hannah

Laura Slivinski

Robert Brown

Carol Tenyak O'Connor

Peter Dopper

Michael Belica

Matthew Suddarth, Library Director

Absent:

Linda McNamara

Also present: Paul McNamara

III. Approval of Agenda

On a motion made and seconded, the board unanimously approved the agenda with a change to bring discussion of the survey and strategic plan forward.

IV. Consent Agenda

On a motion made and seconded, the board unanimously approved the consent agenda minus the minutes. On a motion made and seconded, the board approved the minutes with abstentions by Michael Belica and Peter Dopper.

V. Old Business – Survey presentation

Paul McNamara presented the results of the survey and summarized his analysis.

VI. Communication and Correspondence

Matthew Suddarth reported the following:

A. Various articles of interest to the library from local newspapers.

B. Updates on legislative issues received via email.

C. Upcoming DuPage Library System programs of interest to trustees.

D. A reminder that Illinois Library Day is Thursday, April 19th.

VII. Citizens to Speak

None.

VIII. Reports of the Standing Committees

Finance – On a motion made and seconded, the appropriations budget for fiscal year 2007-2008 was unanimously approved

IX. Library Director’s Report

Mr. Suddarth reported the following:

- A. Legislative issues and a reminder of Illinois Library Day.
- B. The Winfield Library Friends made over \$2,000.00 in their recent book sale.
- C. A summary of meetings attended.

X. New Business

A. Personnel Policy

On a motion made and seconded, the board unanimously approved the personnel policy as changed.

B. Harassment Policy – The board reviewed the policy and made no changes.

C. Drug and Alcohol Free Library Policy – The board reviewed the policy and made no changes.

D. Parking lot sealcoating – The board instructed Matthew Suddarth to investigate the possibility of moving one of the handicap parking spaces from near the ramp at the south end of the building to the angled parking spaces near the north end of the building.

E. Landscaping contract – On a motion made and seconded, the board unanimously approved the 2007 landscape maintenance contract with Sitarz Landscaping as presented.

F. The board reviewed the chapter titled “Programming” in *Serving our Public: Standards for Illinois Libraries*.

On a motion made and seconded, the Trustees unanimously approved the adjournment of the meeting at 9:32p.m. The next meeting is set for 9:00 a.m. on Saturday, March 24, 2007 in the Administrative Board Room of Central DuPage Hospital.

Respectfully submitted,
Peter A. Dopfer
Secretary