

**MINUTES
WINFIELD PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
MAY 12, 2010
7:30 p.m.**

I. OPENING

Carol Tenyak-O'Connor called the meeting to order at 7:30 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Tenyak-O'Connor, Petitti, Lee, Brown, Vanco, Keck

Also present: Matthew Suddarth, Library Director; Anne Mareachen, village clerk; Roger Ritzman, library attorney; residents Skip Meyer and Mike Shanahan

IV. APPROVAL OF AGENDA

Lee moved and Vanco seconded to accept the agenda as presented. Upon suggestion from Suddarth, Lee amended the motion to include moving item 11A to after item 5. Vanco concurred. Ayes: all present.

V. SWEARING IN OF NEW TRUSTEE

Mike Shanahan was sworn in by Anne Mareachen.

XI. A. Attorney Ritzman presented a document outlining the advantages and disadvantages of becoming a library district, the procedures for becoming a district, and how the tasks and responsibilities would change. He also reviewed the procedures for annexing new areas into a library district. After discussion, the board agreed by consensus to think of questions, ask them of Suddarth during the next month, and discuss converting to a library district under Old Business at the June meeting. Suddarth will approach the Village Manager to get a feel for the Village's opinion of separating.

VI. CONSENT AGENDA

A. APPROVAL OF MINUTES OF THE APRIL 14 AND APRIL 28, 2010 MEETINGS

B. FINANCIAL REPORT

C. APPROVAL OF BILLS

Brown moved acceptance of the consent agenda as presented. Lee seconded. Ayes: all present

VII. COMMUNICATION AND CORRESPONDENCE

Suddarth presented an article from the Chicago Tribune and one from DLS about the closing of the Talking Book center due to lack of state payments.

An article about innovative ways to deal with overdue fees was presented.

Production of Sony 3.5 inch floppy disks is being discontinued.

A letter from Sarah Ann Long, North Suburban Library System director was presented, outlining their reduction of services. Many NSLS staffers will be laid off, including Long.

VIII. CITIZENS TO SPEAK

None.

IX. REPORTS OF STANDING COMMITTEES

A. FINANCE

i. WORKING BUDGET

Brown moved acceptance of the working budget as presented. Petitti seconded.

Ayes: all present

ii. BUILDING & MAINTENANCE LEVY

Brown moved acceptance of the Building and Maintenance Levy as presented. Lee seconded. Ayes: all present

iii. Suddarth has received news about the changing of accounts with the Illinois Funds. In the past, the money that used to be in a Prime Fund was transferred to a money market for increased value. Because banks have been scrutinized more closely lately, Illinois Funds wants new signatures and a paper trail on both money market accounts. More information will be available soon.

B. ADMINISTRATION & PERSONNEL

no report

C. SYSTEM REPRESENTATIVE

Lee said Voices of Vision may get reimbursed for money DLS spent to cover their expenses while they were waiting for state funds. There is a meeting scheduled May 23 with NSLS to discuss merging services, but NSLS already announced their cuts and closings.

DLS day is coming up soon at Pheasant Run. Katie and Leslie are presenting. Board members are welcome to attend

X. LIBRARY DIRECTOR'S REPORT

Suddarth will meet with Matt Hichens and R. Carlson and Sons on May 14 to discuss the east wall project. Work will start after that.

State budget is not set yet.

ILA is not taking a position on HB 6863 which would set up "taxpayer action boards" at the county level to look at tax levies of local taxing bodies.

HB 5154 has passed both houses and is expected to be signed by the governor. It will exempt public employee personnel reviews from the Freedom of Information Act.

SB 3334 has passed both houses, and will likely be signed. It will require tax assessors to use the "short sale" price of a home sold under those circumstances for assessment purposes instead of a possible higher market price.

Various other legislation is pending.

Staff in-service day was held May 7.

Staff reviews are done.

Twenty people attended "The Chicago 'L'" program.

Suddarth reported on various meetings attended. The Friends of the Library report making just under \$1,600 at the March book sale.

XI. OLD BUSINESS

A. DISTRICT CONVERSION DISCUSSION

(Previous in meeting)

B. CONSIDERATION OF COMMITTEES

Committee assignments were discussed, and list will be presented at June meeting.

C. LONG RANGE PLAN

Staff had their focus group on May 7. Few people have signed up for other upcoming meetings.

XII. NEW BUSINESS

A. MISSION STATEMENT

Presented. Will be reviewed after Long Range Plan is set.

B. REVIEW MINUTES OF CLOSED SESSIONS

Keck moved that all minutes of closed sessions that are currently closed remain closed. Lee seconded. Ayes: all present.

C. ILLINOIS PUBLIC LIBRARY ANNUAL REPORT

Lee moved acceptance of the report as edited. Vanco seconded. Ayes: all present

D. GOOD OLD DAYS PARADE

Petitti and Lee will form a committee to look at the library's participation in the Winfield Good Old Days Parade Sept. 12, 2010.

E. *SERVING OUR PUBLIC* – COLLECTION MANAGEMENT & RESOURCE SHARING

Reviewed

XIII. OTHER BUSINESS

Suddarth announced it is currently unconfirmed whether or not library will receive per capita grant funds. For the upcoming year, a technology plan is required, which staff will handle. A "going green" plan is also required, which Board and staff will prepare together.

Suddarth passed out addendums to Illinois Library Laws books.

Tom Allen has approached Suddarth about his business. He installs TV screens in public places, to run announcements and ads. He also provides a text service, to send messages to groups of people. Suddarth will discuss it further with him, and bring a report next month.

Petitti suggested the library look into sponsoring a job club for unemployed and underemployed people. He has been attending meetings at other libraries. Board suggested the meeting room is open if any group wants to hold a job club there, but staff does not have time to run a group at this time.

XIV. ADJOURNMENT

10:15 p.m.

Respectfully submitted,

Cindy L. Keck, secretary