

**WINFIELD PUBLIC LIBRARY
BOARD OF DIRECTORS
Meeting of Wednesday, November 20, 2002**

I. CALL TO ORDER:

The meeting of the Winfield Public Library Board of Trustees was called to order at 7:40 p.m. on Wednesday, November 20, 2002 at the Winfield Public Library, Winfield, Illinois, by Kirk Edwards, President, Carol O'Connor acted as Secretary.

II. ROLL CALL:

Present:

Robert Brown

Karen Hannah

Kirk Edwards

Carol Tenyak O'Connor

Absent: Hari Soni

Kimberly Kreft

**ALSO PRESENT: Leslie Brittan,
Peter Dopper (Candidate for Trustee)**

III. REPORT OF MEETING:

The Minutes from the October 16, 2002 meeting were reviewed. Upon a motion duly made and seconded, the following resolution was unanimously adopted:

**RESOLVED, that the minutes of the October 16, 2002 meeting
be accepted.**

IV. COMMUNICATIONS AND CORRESPONDENCE:

- **DuPage Library System Program on legislative advocacy**

V. CITIZENS TO SPEAK: None

VI. FINANCIAL REPORT:

The report was reviewed and accepted subject to audit.

VII. APPROVAL OF BILLS:

The Directors reviewed the bills submitted for payment. Upon a motion duly made and seconded, the following resolution was unanimously adopted:

RESOLVED: the bills submitted for payment be approved as presented.

VIII. REPORT OF THE STANDING COMMITTEES:

FINANCE- Nothing

ADMINISTRATION AND PERSONNEL- It was reported that Matthew Suddarth accepted the position of Library Director, and will begin the week of December 2nd.

SYSTEM REPRESENTATIVE- Karen Hannah was elected to the DLS Board at its annual meeting. Ms. Hannah reported that the legislature is again considering a law in regard to the use of filters on computers in Public Libraries.

SPECIAL PROJECTS- There was a short discussion in regard to the Going Away Party planed for Georgianna Pulver on December 2, 2002.

BUILDING AND PROPERTY- Nothing

POILCY- The Directors reviewed the unsupervised children in the Library Policy. Changes were made to remove references to "Pay Phone". The remainder of the policy was deemed appropriate.

IX. LIBRARY DIRECTOR'S REPORT:

In Ms. Pulver's absence the Directors reviewed her report for the month.

X. OLD BUSINESS:

Tressa Link accepted the full-time position offered to her.

XI. NEW BUSINESS:

- **The Directors met with Mr. Peter Dopper, and discussed his interest in the vacant Trustee position. After a short discussion a motion was made duly, seconded and unanimously approved appointing Mr. Dopper to fill the position.**
- **The minutes of the closed session were unavailable for review and could be reviewed at the next meeting.**
- **It was reported that Sitarz Landscape and Maintenance was the only company who responded with a bid for a snow removal contract. After a short discussion a motion was made and seconded unanimously approving the Sitarz bid.**
- **The Directors reviewed the “Access” section of Serving our Public.” After a brief discussion all Directors agreed that the Library is in compliance with the standards.**
- **Ms. Hannah opened a discussion in regard to the Friends Group, and asked for ideas on getting mailings out to the community in the most economic manner.**

XII. NEXT MEETING:

It was the consensus of the Board of Directors that the next meeting be at 7:30 p.m. on December 18, 2002.

XIII. ADJOURNMENT:

There being no further business, upon a motion duly made and seconded, the meeting was adjourned at 8:40 p.m.

**Carol Tenyak O'Connor
Acting Secretary**