

MINUTES
WINFIELD PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

November 9, 2022 ; 7:30p.m.

Winfield Public Library, 0S291 Winfield Rd., Winfield, IL 60190

I. Opening

Johnson called the meeting to order at 7:30 p.m.

II. Roll Call

Present: Johnson, Ables, Bothwell, Brown, Hjerpe, Tenyak-O'Connor.

Absent: Kenyon

Also present: Matthew Suddarth, library director.

III. Approval of Agenda

Tenyak-O'Connor moved acceptance of the agenda, Ables seconded.

Ayes: Johnson, Hjerpe, Ables, Bothwell, Brown, Tenyak-O'Connor

Nays: None.

Absent: Kenyon.

IV. Consent Agenda

A. Approval of minutes of the October 12, 2022 meeting.

B. Financial report

C. Approval of bills

Hjerpe moved and Bothwell seconded the approval of the consent agenda.

Ayes: Johnson, Hjerpe, Ables, Bothwell, Brown, Tenyak-O'Connor

Nays: None.

Absent: Kenyon.

V. Communication & Correspondence

Suddarth presented an article regarding a "Protection of Minors" rule proposed for libraries in Missouri.

VI. Citizens to Speak

None.

VII. Reports of the Standing Committees

None.

VIII. Trustee Reports

None.

IX. Library Director's Report

Suddarth updated a few items from his written report.

X. Old Business

- A. Review and approval of COVID-19 Face Covering Policy
The trustees reviewed the policy and made no changes.

XI. New Business

- A. Illinois Library Association annual conference
The trustees who attended this year’s event reviewed their experience.
- B. Long Range Plan
Several ideas were proposed regarding the creation of a new plan. Among them was to devote approximately 15 minutes per meeting to a different topic. The trustees will review the current plan and discuss other ideas at the December meeting.
- C. Policy
 - i. Unsupervised Children in the Library
 - ii. Travel Reimbursement
 - iii. Volunteer
 - iv. FriendsThe trustees reviewed the polices and made no changes.
- D. Closed session for the purposes of reviewing the minutes of closed sessions (5 ILCS 120/2(c)21) and for the purposes of discussing the performance of a specific employee (5 ILCS 120/2(c)1)
Ables moved and Hjerpe seconded the opening of the closed session at 8:45 p.m.
Ayes: Johnson, Hjerpe, Ables, Bothwell, Brown, Tenyak-O’Connor
Nays: None.
Absent: Kenyon.
The board returned to open session at 9:47 p.m.
- E. Serving our Public – Chapter 4, “Access”
It was the consensus of the board to review the chapter at the December meeting.
- F. April 4, 2023 consolidated election
The board discussed several points regarding the completion of the “Statement of Economic Interest” that needs to be completed and the filing of the candidate’s petition.

XII. Other Business

Suddarth mentioned that planning has started for a staff holiday party.

XIII. Adjournment

Brown moved adjournment at 9:57 p.m. Ables seconded.
Ayes: Johnson, Hjerpe, Ables, Bothwell, Brown, Tenyak-O’Connor
Nays: None.
Absent: Kenyon.