

**MINUTES
WINFIELD PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

Central DuPage Hospital, 0N025 Winfield Rd., Winfield, IL 60190

April 10, 2013

7:30 p.m.

I. OPENING

The meeting was called to order by Bob Brown at 7:30 PM

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Brown, Lee, Keck, Vanco

Absent: Tenyak-O'Connor, Shanahan, Petitti

Also Present: Matthew Suddarth

IV. APPROVAL OF AGENDA

Lee moved approval of the agenda as presented; Keck seconded. Ayes: all present

V. CONSENT AGENDA

A. APPROVAL OF MINUTES OF THE MARCH 13, 2013 MEETING

B. FINANCIAL REPORTS

C. APPROVAL OF BILLS

Keck moved approval of the consent agenda as presented; Vanco seconded. Ayes: all present

VI. COMMUNICATION AND CORRESPONDENCE

A letter was received from the Secretary of State announcing the library will receive a per capita grant of \$9,331.06 for FY 2013.

A letter announcing Susan Dickens and Lenora Berendt as new board members for LIMRiCC was shared.

The LACONI banquet will be April 19, 2013, and reservations are required by April 12.

An article regarding the Illinois legislation about concealed carrying of firearms from Kip Kolkmeier was shared.

- The article contained information about library boards setting policies to prevent weapons in their facilities.

- Board agreed to discuss the issue further after seeing which proposed legislation passes.

An article about a library in PA checking out Roku devices was shared.

VII. CITIZENS TO SPEAK: None

VIII. REPORTS OF STANDING COMMITTEES

A. FINANCE – WORKING BUDGET

Suddarth presented a proposed working budget and explained changes from the previous year.

B. ADMINISTRATION & PERSONNEL: No report

C. SYSTEM REPRESENTATIVE:

RAILS closed on the sale of the Wheeling facility, and the Shorewood facility has sold. Talking Books will now be housed in Burr Ridge. The next RAILS meeting is April 26.

D. BUILDING & PROPERTY

Suddarth reported there were about 40 people at the pre-bid meeting, with at least two people from each trade represented. There is still an anticipated start date of July 1, 2013. Work schedules revolve around the available date for the elevator.

IX. LIBRARY DIRECTOR'S REPORT

There is \$924,403.60 in the building account. Bids have been advertised. Bids will be opened April 17 at 10:00

AM. Architects have asked for a special board meeting April 24, 7:30 PM, to accept bids.

ILA is opposing all of the pension reform bills currently before the legislature.

The internet connection is proceeding.
Suddarth reported on several meetings attended.

X. OLD BUSINESS

A. LONG RANGE PLAN UPDATE

New name tags are ready for staff and board members. Shanahan is working on the format of business cards.

XI. NEW BUSINESS

A. AUDIT CONTRACT – REVIEW AND ACCEPTANCE

Lee moved acceptance of the bid from Mueller and Company, LLP, for the audit; Vanco seconded. Ayes: all present

B. ETHICS RESOLUTION

Reviewed with no changes

C. ELECTION OF OFFICERS

Held over to a subsequent meeting

D. CONSIDERATION OF COMMITTEES

Held over to a subsequent meeting

E. BOARD MEETING CALENDAR

The Board approved the proposed meeting calendar by consensus

The Board agreed to review the by-laws in May of 2013 to look at changing the date of establishing committees and electing officers, and setting policy on the president voting.

F. SERVING OUR PUBLIC: PUBLIC SERVICES – REFERENCE & READER'S ADVISORY SERVICES

Reviewed by all

XII. OTHER BUSINESS

The joint review board of the TIF will hold its annual meeting April 17. Suddarth is unable to attend, but board members may go.

The non-resident card resolution will be looked at in May, as the State Library did not get information out soon enough to do it in April

The Friends of the Library are discussing a memorial for Jinny Faesen. Board will send a card to the family.

PADS will be housed at St. Johns this summer every Tuesday from the first Tuesday in June until the first Tuesday in September. PADS staff will suggest that guests not go to the library before the doors open at St. Johns.

The June Board meeting will be at the Winfield Park District.

No date has been set for summer reading kick-off.

XIII. ADJOURNMENT

Lee moved adjournment; Vanco seconded. Brown adjourned the meeting at 9:01 PM