

**MINUTES**  
**WINFIELD PUBLIC LIBRARY**  
**BOARD OF TRUSTEES MEETING**

April 8, 2020, 7:30 p.m.

Winfield Public Library, 0S291 Winfield Rd., Winfield, IL 60190 & online via ZOOM

**I. Opening**

President Mego called the meeting to order at 7:30 p.m.

**II. Pledge of Allegiance**

**III. Roll Call**

Present: Mego, Johnson, Shanahan, Hjerpe, Brown, Kenyon, Tenyak-O'Connor all attended via ZOOM per allowance as set forth in Illinois governor Pritzker's executive order 2020-07, section 6.

Absent: None.

Also present: Matthew Suddarth, library director attended via ZOOM but was physically present in the library.

**IV. Approval of Agenda**

Hjerpe moved to approve the agenda. Kenyon seconded.

Ayes: all present

**V. Consent Agenda**

A. Approval of minutes of the March 11, 2020 meeting

B. Financial report

C. Approval of bills

D. Approval of Post-Issuance Compliance Report for 2013 Debt Issuance

E. Approval of Non-resident Card Resolution

F. Approval of Landscape Maintenance Contract for 2020

Kenyon moved and Tenyak-O'Connor seconded the approval of the consent agenda.

Ayes: all present

**VI. Citizens to Speak**

None.

**VII. New Business**

A. Review and approval of Resolution 20-03 – "Resolution Delegating Authority to Board President and Library Director to make Decisions"

Suddarth explained that library attorney Roger Ritzman recommended the board pass the resolution to allow the director and board president to act in place of the board in the case the board could not meet. Any actions taken by the director and president are subject to a roll call vote of the board at the next board meeting.

Additionally, the resolution is only effective until the next meeting and needs to be passed by the board at each meeting to be effective.

Brown moved approval with a second by Shanahan

Ayes: all present  
Nays: none.

**XII. Other Business**

- A discussion ensued regarding the status of various library services while the building is closed. Suddarth discussed some of the services being offered and that staff is working on plans for reopening.

**XIII. Adjournment**

The meeting was adjourned at 7:56 p.m.