

**MINUTES
WINFIELD PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

0S291 Winfield Rd., Winfield, IL 60190

April 24, 2013

7:30 p.m.

I. OPENING

The meeting was called to order by President Tenyak-O'Connor at 7: 30 PM

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Tenyak-O'Connor, Brown, Lee, Vanco, Keck, Shanahan

Absent: Petitti

Also Present: Matthew Suddarth, Matt Hichens, Liz Mowry, Tom Mazur

IV. APPROVAL OF AGENDA

Brown moved approval of the agenda as presented; Lee seconded. Ayes: all present

V. REVIEW AND APPROVAL OF BID RECOMMENDATIONS FOR LIBRARY RENOVATION PROJECT.

Mazur explained the bidding process and result, and presented a list of recommended contractors for each trade. Board agreed to consider cosmetic improvements for the upstairs areas if budget allows as the project moves forward. Any cosmetic changes to current restrooms will make them more easily usable.

Following discussion and questions, Lee moved to approve the base bid and alternates 2 and 4A and 4B; Vanco seconded. Lee: yes. Vanco: yes. Tenyak-O'Connor: yes. Shanahan: yes. Brown: yes. Keck: yes.

VI. APPROVAL OF AN ORDINANCE IDENTIFYING WORK CONTRACTS TO AN INSTALLMENT PURCHASE AGREEMENT

Suddarth explained the ordinance, which will need to include contracts with each trade contractor. Contracts are not prepared yet, so the item was deferred to a future meeting.

VII. APPROVAL TO PUBLISH A REQUEST FOR PROPOSALS FROM MOVING AND STORAGE COMPANIES FOR THE PURPOSES OF RECEIVING ESTIMATES FOR MOVING AND STORAGE RELATED COSTS FOR THE LIBRARY RENOVATION PROJECT

Brown moved publication of a Request For Proposal from moving and storage companies for the purposes of receiving estimates for moving and storage related costs for the library renovation project; Lee seconded. Ayes: all present

VIII. OTHER BUSINESS

No other business was brought forward.

IX. ADJOURNMENT

The meeting was adjourned at 8:46 PM