

**MINUTES
WINFIELD PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

August 12, 2015, 7:30 p.m.

Winfield Public Library, 0S291 Winfield Rd., Winfield, IL 60190

I. OPENING

The meeting was called to order by President Mego at 7:35 PM

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Mego, Brown, Tenyak-O'Connor, Keck, Shanahan

Also present: Matthew Suddarth, Phil Mustes, Roy Groesbeck

IV. APPROVAL OF AGENDA

Keck moved approval of the agenda with exception of moving item 8Ai to after item #5; Shanahan seconded. Ayes: all present

V. CONSENT AGENDA

A. APPROVAL OF MINUTES OF THE JULY 8, 2015 MEETING

B. FINANCIAL REPORTS

C. APPROVAL OF BILLS

Keck moved approval of the consent agenda as presented; Brown seconded. Ayes: all present

8.A.i Audit Presentation

Roy Grosebeck of Mueller & Co, LLP, present and explained the audit. It was given a "clean opinion." Grosebeck went of the notes and answered questions. Brown moved acceptance of the audit; Tenyak-O'Connor seconded. Ayes: all present.

VI. COMMUNICATION AND CORRESPONDENCE

A letter was presented from LIMRiCC notifying members that they are moving towards self-insurance.

An article about a Granbury, TX public library and controversy over LGBT themed books for children was shared.

An article about the way various libraries handle overdue fines was presented.

VII. CITIZENS TO SPEAK

Village Trustee Mustes questioned the long-standing money that shows up on the audit as money owed to the Village. He will follow up with the village manager to see if it can be resolved.

VIII. REPORTS OF STANDING COMMITTEES

A. FINANCE

i. AUDIT PRESENTATION

ii. TAX LEVY

A draft tax levy document was presented for review. It will be voted on in September.

B. ADMINISTRATION & PERSONNEL

No report

C. SYSTEM REPRESENTATIVE

Suddarth announced a Long Range Plan meeting sponsored by RAILS. The meeting is in Burr Ridge with teleconferencing available at other locations.

D. BUILDING & PROPERTY

See director's report

IX. LIBRARY DIRECTOR'S REPORT

The gutters and windows have been cleaned. Suddarth will let the window cleaning company know there was some unsatisfactory work done.

SB318 relating to tax limitation is in the House. The governor has stated he will veto the bill if it comes to him. Contacting legislators is encouraged.

Joey Barszcz, the Graphic Art/Marketing staff person has started. Ann Borow, who was working over the summer, has returned to college.

Suddarth reported on meetings with the Winfield Historical Society, The Winfield Intergovernmental Forum, the Winfield Library Friends, and the insurance agent.

X. OLD BUSINESS

A. LONG RANGE PLAN

Mego and Shanahan reported they are working on a rough draft.

B. CLOSED SESSION FOR DISCUSSION OF TRUSTEE VACANCY (5 ILCS 120/2 (c) 3)

Tenyak-O'Connor moved the Board move to closed session at 8:27 PM for the purpose of discussing Trustee vacancies (5 ILCS 120/2(c)3; Shanahan seconded. Tenyak-O'Connor: yes. Shanahan: yes. Mego, yes. Keck, yes. Brown, yes.

The Board returned to open session at 8:58 PM.

C. APPOINTMENT OF NEW TRUSTEES

Tenyak-O'Connor moved the Board appoint Rebecca Johnson and Malcolm Boyle to fill the open positions on the Board; Shanahan seconded. Ayes: all present

D. GOOD OLD DAYS PARADE

Suddarth noted the application to be in the parade needs to be sent soon. The Board agreed to walk in the parade with the library banner, and to hand out children's books to children along the way. The Friends and staff will be invited to walk, too. Tenyak-O'Connor suggested having bookmarks to hand out to adults. Suddarth will look into the cost of reprinting the ones designed two years ago, and handing them out without the attached ribbons. Suddarth will turn in the application and the announcement script.

E. WALKTHROUGH

Reviewed by all. Keck asked that the Long Range Plan committee consider the results of the walk through as they draft a Long Range Plan.

XI. NEW BUSINESS

A. REFERENCE POLICY

No changes

Reviewed by all

XII. OTHER BUSINESS

Suddarth noted the Board meeting for September will be held in the Park District building, due to set up for the book sale.

Suddarth reported the Village wants to replace the bench at the SW corner of the Library lot. Also the Friends have asked Suddarth to order a bench for the north side of the building as a memorial to Dale Wilson.

Suddarth noted the Kennedy head statue that used to be on top of the stacks in the adult fiction section is missing.

XIII. ADJOURNMENT

Brown moved adjournment; Tenyak-O'Connor seconded. The meeting was adjourned at 9:20 PM