

**MINUTES**  
**WINFIELD PUBLIC LIBRARY**  
**BOARD OF TRUSTEES MEETING**

August 8, 2018, 7:30 p.m.

Winfield Public Library, 0S291 Winfield Rd., Winfield, IL 60190

**I. Opening**

In the absence of president Mego, treasurer Brown acted as president pro tem and called the meeting to order at 7:39 p.m. Library director Suddarth acted as secretary pro tem in Tenyak-O'Connor's absence.

**II. Pledge of Allegiance**

**III. Roll Call**

Present: Johnson, Kenyon, Hjerpe, Brown, Boyle

Absent: Tenyak-O'Connor, Mego

Also present: Matthew Suddarth, library director

**IV. Approval of Agenda**

Johnson moved and Boyle seconded the approval of the agenda.

Ayes: all present

**V. Consent Agenda**

A. Approval of minutes of the July 11, 2018 meeting

B. Financial report

C. Approval of bills

Johnson moved and Hjerpe seconded the approval of the consent agenda.

Ayes: all present

**VI. Communication & Correspondence**

Suddarth presented various articles related to library services and perceptions thereof.

**VII. Citizens to Speak**

None.

**VIII. Reports of the Standing Committees**

A. Finance – the tax levy was presented. This will be voted on at the September meeting

B. Administration & Personnel – nothing.

C. System Representative – no report.

D. Landscape Plan committee – It was decided by consensus that the committee should prioritize items in the plan in order to budget and act in an effective manner. A suggestion was made that if the outside book return is updated, a sign with the library's hours be placed on or near it.

**IX. Library Director's Report**

Suddarth updated his written report and answered several questions about it.

**X. Old Business**

- A. 50<sup>th</sup> anniversary events – minutes from the committee’s second meeting were presented.
- B. Walkthrough review – the board reviewed the summary of responses. Suddarth was instructed to have staff conduct the same exercise and to share the board’s responses with them.

**XI. New Business**

- A. Reference Policy – reviewed with no revisions.
- B. Serving our Public – The board reviewed Chapter 5, “Technology.”

**XII. Other Business**

Nothing.

**XIII. Adjournment**

On a motion made by Kenyon and seconded by Hjerpe, the board unanimously approved adjourning the meeting at 8:30 p.m.