

MINUTES
WINFIELD PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

August 10, 2022 ; 7 :30p.m.

Winfield Public Library, 0S291 Winfield Rd., Winfield, IL 60190

I. Opening

Johnson called the meeting to order at 7:32 p.m.

II. Roll Call

Present: Ables, Tenyak-O'Connor, Kenyon, Bothwell, Brown, Johnson.

Absent: Hjerpe.

Also present: George Roach, auditor

Matthew Suddarth, library director.

III. Approval of Agenda

Tenyak-O'Connor moved acceptance of the agenda. Bothwell seconded.

Ayes: Tenyak-O'Connor, Kenyon, Ables, Bothwell, Brown, Johnson

Nays: None.

Absent: Hjerpe.

IV. Consent Agenda

A. Approval of minutes of the July 13, 2022 meeting.

B. Financial report

C. Approval of bills

Kenyon moved and Ables seconded the approval of the consent agenda.

Ayes: Tenyak-O'Connor, Kenyon, Ables, Bothwell, Brown, Johnson

Nays: None.

Absent: Hjerpe.

V. Communication & Correspondence

Suddarth presented an article about proposed legislation in various states that would make certain activities of libraries illegal.

VI. Citizens to Speak

None.

VII. Reports of the Standing Committees

A. Audit presentation

George Roach of George Roach and Associates presented the audit for the fiscal year ended April 30, 2022.

B. Tax Levy

Suddarth presented the tax levy. The board will approve this at the September meeting.

VIII. Trustee Reports

None.

IX. Library Director's Report

Suddarth mentioned that attendance and circulation numbers are closer to the 2019 statistics than they have been.

X. Old Business

A. Review and approval of COVID-19 Face Covering Policy

The trustees reviewed the policy and made no changes.

B. Library Cards for District 34 students

Suddarth mentioned that staff had been invited to an event at the school scheduled for September in order to register students for cards. It is anticipated that someone from the library will attend.

C. Good Old Days Parade

Johnson will submit the application. The library will have a group walking and possibly handing out bookmarks promoting the library. For those who wish to wear a library t-shirts, some are available and more are on the way.

A discussion ensued regarding the plastic shields at the service desks and other aspects of COVID the library is dealing with.

D. Library Walkthrough

Suddarth reported on the status of several items of concern in the comments. He will compile a list of items that may need to be prioritized for a future meeting.

Ables suggested an idea for planting around the library sign on Sunnyside.

XI. New Business

A. Illinois Library Association Annual Conference – Johnson encouraged the trustees to attend the “Trustee Day” at this year’s annual conference. Trustee Day will be held Thursday, October 20th.

B. Policy

i. Reference

The trustees reviewed the policy and made no changes.

ii. Bloodborne Pathogens

Ables presented a revised policy. The board reviewed and will review changes made at the September meeting.

C. Serving our Public – Chapter 12, Technology

The board reviewed the chapter.

XII. Other Business

XIII. Adjournment

The meeting was adjourned at 9:15 p.m.