

**WINFIELD PUBLIC LIBRARY
BOARD OF DIRECTORS
Meeting of Wednesday, December 18, 2002**

I. CALL TO ORDER:

The meeting of the Winfield Public Library Board of Trustees was called to order at 7:30 p.m. on Wednesday, December 18, 2002, at the Winfield Public Library, Winfield, Illinois, by Robert Brown, Treasurer.

II. ROLL CALL:

Present:

Robert Brown

Karen Hannah

Peter Dopper

Carol Tenyak O'Connor

Kimberly Kreft

Absent:

Kirk Edwards

Hari Soni

ALSO PRESENT: Mathew Suddarth, Director

III. SWEARING IN OF LIBRARY TRUSTEE:

Swearing in of Peter Dopper as Winfield Library Trustee.

IV. REPORT OF MEETING:

The Minutes from the November 20, 2002 meetings will be reviewed at a later date.

V. COMMUNICATIONS AND CORRESPONDENCE:

- Notice that the Per Capita was fully funded, \$10,897.50 .
- Tressa Link's Grant for Teen Group was fully funded, \$500.00.
- Received minutes from the DLS annual meeting.
- Patrons email thanking the Library for the Santa program.

VI. CITIZENS TO SPEAK: None.

VII. FINANCIAL REPORT:

The report was reviewed and accepted subject to audit.

VIII. APPROVAL OF BILLS:

The Directors reviewed the bills submitted for payment. Upon a motion duly made and seconded, the following resolution was unanimously adopted:

RESOLVED: the bills submitted for payment be approved as presented.

VIII. REPORT OF THE STANDING COMMITTEES:

FINANCE-Nothing.

ADMINISTRATION AND PERSONNEL-Nothing.

SYSTEM REPRESENTATIVE—Nothing.

SPECIAL PROJECTS- Nothing

BUILDING AND PROPERTY- Nothing.

POLICY-Reviewed Bylaws no changes were necessary at this time.

IX LIBRARY DIRECTOR'S REPORT:

- **Started taking application for 2003 use of the Meeting Room.**
- **Attended a Public Library Administrator's SIG meeting at DuPage Library System. Discussions included information on Chicago Public Library reciprocal borrowers policy.**

X OLD BUSINESS:

Nothing

XI NEW BUSINESS:

- **A Resolution was presented that the Bank be designated a depository in which funds of the business may be deposited and/or withdrawn by any of the designated signers, Director, President, Treasurer, and Secretary. Upon a motion duly made and seconded the following Resolution was unanimously adopted:
RESOLVED: The Banking Resolution was adopted as presented.**
- **A schedule of Board Meeting and Library Closing was presented.**

XII. NEXT MEETING:

It was the consensus of the Board of Directors that the next meeting be at 7:30 pm on January 15, 2002.

XIII. ADJOURNMENT:

There being no further business, upon a motion duly made and seconded, the meeting was adjourned at 8 :08 pm.

**Kimberly Kreft
Secretary**