

MINUTES
WINFIELD PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
December 17, 2003

I. Roll Call

Carol Tenyak O'Connor called the meeting to order at 7:30 p.m. with the Pledge of Allegiance. The roll call was taken as follows:

Present:	Absent:
Carol Tenyak O'Connor	Robert Brown
Peter Dopper	
Karen Hannah	
Linda McNamara	
Kirk Edwards	
Michael Belica	

II. Minutes

The minutes from the November 19, 2003 meeting were reviewed and on a motion made and seconded the Trustees approved the minutes.

III. Communication and Correspondence

Matthew Suddarth reported the following:

- A. Correspondence concerning the Illinois State Officials and Employee Ethics Act.
- B. A letter from the Village of Winfield informing the library they are conducting a study to determine the feasibility of creating a TIF district.
- C. ICMA, the manager of our 457 employee savings plan, is keeping watch over the mutual fund scandal.
- D. Mueller & Co. sent their statement of privacy.
- E. Correspondence from our attorney regarding filing dates for levy ordinances that does not apply to us.

IV. Citizens to Speak

None

V. Financial Report

The financial report was reviewed and accepted subject to audit.

VI. Approval of Bills

The disbursements for the month of December were reviewed and on a motion made and seconded the Trustees unanimously approved the bills as presented.

VII. Report of the Standing Committees

- A. Finance: No report.

- B. Administration & Personnel: Library Director's performance review to be held during board meeting in January.
- C. Policy: The bylaws were reviewed and approved with no changes.
- D. System Representative: No report.
- E. Special Projects: No Report.
- F. Building and Property: Feasibility Study has commenced.

VIII. Library Director's Report

- A. We have received notification from the DuPage County State's Attorney that our 2002 IMRF levy has an objection filed against it. The State's Attorney will defend the suit and more information will follow in the spring.
- B. The Friend's group is getting a good response to their mailing.
- C. November 22nd Open House was successful.
- D. The feasibility study has been started.
- E. Summary of the Public Library Administrator's meeting of 12/4/2003.
- F. Summary of the DLS Legislative Advocacy Meeting 12/5/2003.

IX. Old Business

On a motion made and seconded the board voted to approve the snow removal contract with Sitarz Landscape & Maintenance, Inc. as written.

X. New Business

On a motion made and seconded the board approved the scheduled meeting dates for 2004.

XI. Other Business

Library staff has chosen to close the library on Monday, July 5, 2004 instead of taking individual floating holidays.

On a motion made and seconded, the Trustees unanimously approved the adjournment of the meeting at 8:30 p.m. The next meeting is set for January 21, 2004 at 7:30 p.m.

Respectfully submitted,
Peter Dopfer, Secretary