

**MINUTES
WINFIELD PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
December 7, 2005**

I. Roll Call

Carol Tenyak O'Connor called the meeting to order at 7:35 p.m. with the Pledge of Allegiance. The roll call was taken as follows:

Present:	Absent:
Carol Tenyak O'Connor	Peter Dopper
Robert Brown	
Michael Belica	
Karen Hannah	
Linda McNamara	
Laura Slivinski	
Matthew Suddarth, Library Director	
Steven Larson, Ehlers & Associates	

II. Minutes

The minutes from the November 16, 2005 meeting were reviewed and on a motion made and seconded the trustees approved the minutes.

III. Communication and Correspondence

Matthew Suddarth reported the following:

- A. DuPage Library System will be offering 10 grants for those wishing to attend library day in Springfield on March 1, 2006.
- B. An email from Bob Doyle of the Illinois Library Association regarding an editorial memo sent to various news outlets regarding the Property Tax Extension Limitation Law.
- C. A notice from DuPage Library System regarding the choice of SirsiDynix to be the new vendor for the MAGIC consortium LLSAP.
- D. A letter from library attorney, Roger Ritzman, regarding the creation of a state commission to study local government.
- E. A letter sent to Bruce Bonebrake, interim village manager, requesting release of impact fees to the Library.

IV. Citizens to Speak

None.

V. Financial Report

Due to the change in date of the December meeting, the December financial report will be reviewed at the January 2006 meeting.

VI. Approval of Bills

The disbursements for the month of December were approved.

VII. Reports of the Standing Committees

A. Finance

Matthew Suddarth provided the board with a projection of reserve expenditures for the rest of the fiscal year.

B. Administration & Personnel

Linda McNamara spoke about a meeting she and Michael Belica had with Matthew Suddarth regarding staffing levels and salaries for the expanded building.

C. Policy

1. Bylaws – The board approved a change of monthly meetings from the third to the second Wednesday of each month.
2. Meeting room policy – postponed until the January meeting pending review of the insurance policies.

D. System Representative

No report.

E. Special Projects

No report.

F. Building & Property

No report.

VIII. Library Director's Report

Matthew Suddarth reported the following:

- A. Summarized developments in the building project since the last meeting.
- B. Discussed various meetings attended since the last meeting.

IX. Old Business

A. Building expansion

1. A discussion was held regarding the cost of the building project. The board decided it would like the total cost of the building to be around \$7,500,000. Steve Larson spoke about the tax increase for the library and the cost to the owner of an "average" home.
2. Upon a motion made and seconded, the board unanimously approved to have a measure put on the March 21, 2006 ballot to increase the library's tax rate to .41% of equalized assessed valuation.

- B. Closed session for the consideration of real estate purchase (5 ILCS 120/2(c)(5)). The board entered into executive session to discuss the possibility of renting or purchasing property and returned to open session. No action was taken.

X. New Business

- A. The trustees held a discussion regarding the filing of the necessary petition to have the tax rate increase placed on the ballot. It was decided to try to have signed sheets returned to Matthew Suddarth by December 21, 2005 for filing by January 2, 2006. Other discussion centered on the preparation of a referendum campaign and strategies to reduce the building program. It was decided that the trustees should have their changes to the building program to Linda McNamara or Karen Hannah by Tuesday, December 20.

- B. The board approved to continue to allow the village to use the large meeting as a Media Briefing Center in the case of a “State of Emergency” in Winfield.

On a motion made and seconded, the Trustees unanimously approved the adjournment of the meeting at 9:47 p.m. The next meeting is set for Wednesday, January 11, 2006 at 7:30 p.m.

Respectfully submitted,
Laura Slivinski, secretary pro tem