

MINUTES
WINFIELD PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

December 9, 2020, 7:30 p.m.

Winfield Public Library, 0S291 Winfield Rd., Winfield, IL 60190 & online via ZOOM

I. Opening

President Mego called the meeting or order at 7:30 p.m.

II. Roll Call

Present: Hjerpe, Brown, Johnson, Mego, Tenyak-O'Connor, Shanahan, and Kenyon all attended via Zoom.

Absent: None.

Also present: Matthew Suddarth, library director attended via Zoom but was physically present in the library.

Mego declared that an in-person meeting or a meeting conducted under [the OMA] is not practical or prudent because of a disaster and therefore the meeting would be held under the conditions allowed by Illinois Public Act 101-0640 amending the Illinois Open Meetings Act. Mego also determined that all participants in the meeting could hear each other as required by law.

III. Approval of Agenda

Kenyon moved to approve the agenda. Johnson seconded.

Ayes: Brown, Hjerpe, Johnson, Mego, Tenyak-O'Connor, Kenyon, Shanahan

Nays: none.

Absent: none.

IV. Consent Agenda

A. Approval of minutes of the November 11, 2020 meeting

B. Financial report

C. Approval of bills

Tenyak-O'Connor moved and Johnson seconded the approval of the consent agenda.

Ayes: Brown, Hjerpe, Johnson, Mego, Tenyak-O'Connor, Kenyon, Shanahan

Nays: none.

Absent: none.

V. Citizens to Speak

Although there were no citizens to speak, Mego discussed an email from a patron regarding the library's recent suspension of curbside services. Mego has responded to the patron.

VI. Reports of the Standing Committees

None.

VII. Old Business

None.

VIII. New Business

- A. Extension of the Delegation of Authority Resolution 20-03 Until January 13, 2021.
Suddarth presented the resolution with no changes from previous months.
Brown moved approval with a second by Tenyak-O'Connor.
Ayes: Brown, Hjerpe, Johnson, Mego, Tenyak-O'Connor, Kenyon, Shanahan
Nays: none.
Absent: none.
- B. Review and Approval of Waste Hauling agreement
Suddarth presented a summary of proposals from three waste haulers for monthly service. He recommended that the library accept the proposal from S.B.C.
Brown moved to allow Suddarth to negotiate the agreement on behalf of the library for an agreement of up to five-years and with no more than a 10% increase per year in what was proposed. Tenyak-O'Connor seconded.
Ayes: Brown, Hjerpe, Johnson, Mego, Tenyak-O'Connor, Kenyon, Shanahan
Nays: none.
Absent: none.
- C. Review of Illinois State Library Annual Public Library Per Capita Grant requirements
Suddarth present the application form for the fiscal year 2021 grant. For this year's grant, trustees are to review *Serving Our Public: Standards for Illinois Libraries, 4th edition* in its entirety. It was agreed that a discussion would be held at the January meeting and that the proposed application would then be prepared by Suddarth for review at the February meeting. If the application is acceptable, it will be voted on for approval. If changes are to be made, a revised application will be presented for approval at the March 2021 meeting.
- D. Re-Opening Plan Update
Suddarth discussed the consideration by staff of resuming curbside service with changes put in place to help ensure the safety of staff and patrons. It is hoped that this service can resume starting December 15th.

IX. Other Business

- Suddarth noted that the Winfield Library Friends seem to be having a lot of memberships returned from their annual mailing.
- Suddarth announced that the list of trustees and staff who are to complete the county Statement of Economic Interest has been submitted to the county clerk. Those who need to complete the document will receive an email with instruction for doing so sometime in March.
- Suddarth discussed several grants the library recently applied to receive. Unfortunately, the library was denied the Illinois State Library "Back to Books" grant due to the library receiving too much tax revenue per capita. However, the library did receive a grant to reimburse the purchase of PPE in the amount of \$500.00.
- Due to a change in the law, the library is required to have a link on its website to a specific page on the website for IMRF. Suddarth reported this has been done.
- Suddarth discussed the proposed rules the Illinois State Library has developed for the implementation of the "Cards for Kids" act, the Cards for Veterans legislation and the Access to Electronic Resources for non-residents legislation.

- Brown reminded the board that the village has recently started discussing TIF2 again and that it may still happen.
- At approximately 8:20 p.m. Mego received another email from the patron mentioned in the Citizens to Speak portion of the meeting. He read the email in its entirety to the board.

X. Adjournment

The meeting was adjourned at 8:26 p.m.