

**MINUTES  
WINFIELD PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
January 14, 2009**

**I. Call to Order**

The meeting of the Winfield Public Library board of trustees was called to order at 7:38 p.m.

**II. Pledge of Allegiance**

**III. Roll Call**

Present:	Absent:
Carol Tenyak-O'Connor	Michael Belica
Cindy Keck	
Robert Brown	
Ida Lee	
Laura Slivinski	
Matthew Suddarth	

**IV. Approval of Agenda**

Brown moved approval, Lee seconded. Ayes, all present.

**V. Consent Agenda**

Brown moved approval, Lee seconded. Ayes, all present.

**VI. Communication and Correspondence**

- Suddarth read an invitation from the Winfield Chamber of Commerce to their Inaugural Dinner at Brian's Charhouse on January 19.
- A letter was copied to the library from Rempe-Sharpe, village engineers, to Andrews Engineering, Inc., noting the final determination of detention requirements for any changes to the library building will be determined after final plans are drawn.
- A newspaper article regarding the mayor of Philadelphia threatening to close libraries as a cost saving measure was presented, as well as a newspaper article submitted by DLS to a local publication about Internet safety in libraries.
- Tenyak-O'Connor read a Christmas card from Linda McNamara and her family to the library board and staff.

**VII. Citizens to Speak**

None

**VIII. Reports of the Standing Committees**

**A. Finance**

A first draft of the appropriations budget was presented. Suddarth recommended passing it no later than the March meeting. It covers the cost of construction, architectural fees, and other expenses related to a possible building project. Brown

asked if it would be possible to delay voting on the budget until after the April 7, 2009 election, but that does not give the village board enough time to deal with it properly.

**B. Administration and Personnel**

Director's evaluation forms are due back to Tenyak-O'Connor's folder by February 1, 2009. she will then call a meeting with the personnel committee, consisting of herself, Keck, and Belica.

**IX. Library Director's Report**

- Suddarth will check into new ways of determining the number of patrons who use our Internet computers.
- Slivinski asked whether or not the library has considered introducing e-book readers. Suddarth said they would fit into our long range plan if there was a demand for them. Discussion followed about the pros and cons, advances in technologies, legal issues involving copyrights of printed materials and of ideas, etc. Audio books can now be downloaded to MP3 players, so demand for them may increase. Slivinski stated her interest in seeing libraries reduce their impact on ecology by using more electronic sharing of information and less use of printed and shipped materials. Suddarth stated that if e-books move the library towards meeting its stated mission, then it would be appropriate to use them.
- The furnace for the south end of the lower level has been fixed. The carpets were cleaned December 13.
- Federal money for library construction may be available under the economic stimulus bill.
- The state legislative leadership team has stated its priorities for the session to be: impeachment of the governor, state budget deficit, passing a capital bill, and providing basic education funding.
- The ILA will be supporting the filing of a bill to allow easier withdrawal and disposal of materials from academic libraries.
- ILA is looking at seeking an amendment to the Open Meetings Act to allow for public entities of a certain size to meet electronically in order to accommodate library systems that cover large areas.
- A group from ILA will be meeting with the secretary of state to discuss budget priorities for libraries.
- Illinois Library Day in Springfield is tentatively scheduled for Thursday, April 23.
- National Library Legislative Day in Washington, DC will be May 11 and 12.
- Holiday open house was December 13 with 2 craft programs, a visit from Clifford the Big Red Dog, and a violin concert. Annual series of historic programs will be starting in February, with all four programs focusing on Abraham Lincoln.
- Complete an online inventory of our computer equipment as a requirement for applying for a grant from the Bill and Melinda Gates Foundation to purchase public access computers.
- The Winfield Library Friends met January 7 and have set the book sale for March 19-21.
- Suddarth, Jason Krumm of Newman Architecture, and Steve Larson of Ehlers & Associates gave a presentation on the building project to the village board January 8.

Suddarth is working with the attorney to get an ordinance drafted and sent to the village attorney.

**X. Old Business**

A. Facility Plan Committee

1. Proposal for bond issue to be put on the April 7 ballot was presented to the village board January 8. The wording on the ballot does not have to include dollar amounts to home owners.
2. Tenyak O'Connor will chair the first meeting of a group supporting passage of the bond issue on January 21 in the Winfield Central School library at 7:00 p.m.

B. Board Value Statement

Tabled until the February meeting.

C. Closed Session – Appointment of new trustee to fill vacant position (5 ILCS 120/2 (c) 3)

Tabled until the February meeting.

D. Library walk-through

Tabled until the February meeting.

**XI. New Business**

A. Library Director's Evaluation

This was covered under Administration and Personnel committee report.

B. General Policy

Suddarth suggested adding "and through the library's web site continuously" to the listing of hours the library is open. Several editorial changes were suggested. Brown moved accepting the General Policy as changed. Lee seconded. Ayes, all present.

C. Serving our Public

Core standards were reviewed. Better ways to back up the computer system were discussed. Suddarth will look in to the price of a service. Brown suggested testing the backup tapes occasionally.

**XII. Other Business**

Suddarth said the meeting room needs to be painted, and he would like to install cabinets from IKEA along the north wall of the room to store book sale items. Board consensus was to proceed.

**XIII. Adjournment**

The meeting was adjourned at 9:15 p.m.

Respectfully submitted,

Cindy L. Keck, secretary