

**MINUTES
WINFIELD PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

July 10, 2013, 7:30 p.m.

Central DuPage Hospital

0N025 Winfield Rd., Winfield, IL 60190

I. OPENING

The meeting was called to order by President Tenyak-O'Connor at 7:30 PM

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Brown, Lee, Shanahan, Vanco, Keck, Tenyak-O'Connor

Also Present: Matthew Suddarth, Phil Mustes

IV. APPROVAL OF AGENDA

Lee moved approval of agenda as presented; Shanahan seconded. Ayes: all present

V. CONSENT AGENDA

A. APPROVAL OF MINUTES OF THE JUNE 12, 2013 MEETING

B. FINANCIAL REPORTS

C. APPROVAL OF BILLS

Accountants and auditors are discussing whether to list the bond issue revenue as an asset or a liability.

Issue will be resolved at the audit, and may appear differently on monthly financial statements after that.

Lee moved approval of the consent agenda as presented; Keck seconded. Ayes: all present

VI. COMMUNICATION AND CORRESPONDENCE

A notice was received from the attorney's office, advising of a change in their fee schedule

VII. CITIZENS TO SPEAK

Trustee Mustes, the new village board liaison to the library board, introduced himself, and recalled how his family has enjoyed the library's services over many years. He offered his willingness to assist as he can.

VIII. REPORTS OF STANDING COMMITTEES

A. FINANCE

The audit is underway

B. ADMINISTRATION & PERSONNEL

No report

C. SYSTEM REPRESENTATIVE

Lee reported that Talking Books is now housed in Burr Ridge. The next RAILS meeting is scheduled for July 12, 2013.

D. BUILDING & PROPERTY

In Director's Report

IX. LIBRARY DIRECTOR'S REPORT

The village asked for an elevation confirmation survey, which Newman Architects arranged. We are still waiting for their final report, so the building permit can be issued. Brown suggested Suddarth seek an adjustment in fees, due to the delay.

A temporary brick wall portion has been built on the north side of the building, to test match of the colors of brick. Another will be built to try to find a closer match.

The move is scheduled for July 12, and asbestos abatement July 15-18.

No legislative news at this time. The concealed carry bill has passed, but not been signed yet.
The new internet connection is running, and is faster than the previous one. Suddarth will arrange for patching of the parking lot where the asphalt was cut to bring the line in.
There was a hygiene issue with the men's bathroom on a Tuesday evening, a PADS night. Staff have consulted with PADS, and are working to get better oversight of the PADS guests on Tuesday evenings.
The village board passed the Building and Maintenance levy, with two "no" votes. Notice was published in the Daily Herald and will be filed with the county.
Suddarth reported on various sessions he attended at the ALA conference.
The receipt printer problem is fixed.
Bushes on the east side of the driveway will be trimmed.

X. OLD BUSINESS

- A. CLOSED SESSION TO DISCUSS THE APPOINTMENT OF NEW TRUSTEE (5ILCS 120/2 (c) 3)
Board agreed by consensus to remain in open session. Tenyak-O'Connor has received two applications for appointment as a trustee. She will speak with her first choice, and report at the next meeting.
- B. CONSIDERATION OF POLICY REGARDING CONCEALED CARRY
Board asked Suddarth to bring a review of the General Policy to the next meeting, with the addition of "weapons" to the list of banned items. Signs reading "No weapons permitted on library property" will then be posted at entrances.

XI. NEW BUSINESS

- A. CONSIDERATION OF ORDINANCE AN ORDINANCE IDENTIFYING WORK CONTRACTS TO AN INSTALLMENT PURCHASE AGREEMENT HERETOFORE ENTERED INTO BY THE BOARD OF LIBRARY TRUSTEES OF THE VILLAGE OF WINFIELD, DUPAGE COUNTY, ILLINOIS.
Deferred until August meeting, pending final signing of contracts.
- B. SWOT ANALYSIS
Shanahan asked for an extension on his presentation, as he has not received documents from all the board members yet.
- C. POLICIES
 - i. BLOODEBORNE PATHOGEN
No changes
 - ii. INTERLIBRARY LOAN
No changes
- D. SERVING OUR PUBLIC: FACILITIES
Reviewed by all

XII. OTHER BUSINESS

A ground breaking ceremony will be held on the north side of the library at 7:30 PM, July 17, 2013.
Suddarth will notify the press of a special meeting.
The next meeting is August 14, 2013, at the CDH building.

XIII. ADJOURNMENT

Tenyak-O'Connor adjourned the meeting at 8:25 PM