

MINUTES
WINFIELD PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

June 13, 2018, 7:30 p.m.

Winfield Public Library, 0S291 Winfield Rd., Winfield, IL 60190

I. Opening

President Mego called the meeting to order at 7:35 p.m.

II. Pledge of Allegiance

III. Roll Call

Present: Mego, Tenyak O'Connor, Johnson, Kenyon, Hjerpe

Absent: Brown, Boyle

Also present: Matthew Suddarth, library director

IV. Approval of Agenda

Kenyon moved and Johnson seconded the approval of the agenda.

Ayes: all present

V. Consent Agenda

A. Approval of minutes of the May 9, 2018 meeting

B. Financial report

C. Approval of bills

O'Connor moved and Kenyon seconded the approval of the consent agenda.

Ayes: all present

VI. Communication & Correspondence

Suddarth presented the following:

- An article about "Sensory Sensitive" programming at the Downers Grove library.
- A flyer for discounted White Sox tickets for "library night."
- The coupon for the Winfield Library Friends fundraiser at Portillo's.

VII. Citizens to Speak

None.

VIII. Reports of the Standing Committees

A. Finance – Suddarth reported the auditors will be at the library the week of June 18.

B. Administration & Personnel – nothing.

C. System Representative – no report.

D. Landscape Plan committee – The board reviewed the minutes of the committee's tour of the grounds. They decided to send the list of items to be addressed to resident Todd Williamson for him to use in developing a design.

IX. Library Director's Report

Suddarth updated his written report and answered several questions about it.

X. Old Business

A. Long Range Plan

After a discussion, the board approved the plan that was presented by Tenyak-O'Connor at the May meeting with amendments. Kenyon moved approval and Johnson seconded.
Ayes: all present.

B. 50th anniversary events – Mego reported that the committee is tentatively scheduled to meet Monday, June 25 at 6:00 p.m.

C. Retaining wall quote – the board reviewed the quote from Sitarz Landscape & Maintenance. O'Connor moved approval and Johnson seconded.

Ayes: all present.

XI. New Business

A. Prevailing Wage Resolution – the board reviewed this year's resolution.
O'Connor moved approval, Johnson seconded.

Ayes: all present.

B. Annual Report – the board reviewed the Illinois Public Library Annual Report and recommended it be submitted to the Illinois State Library by Suddarth. Johnson moved approving the report and O'Connor seconded.

Ayes: all present.

C. Policy

i. Collection Development

ii. Circulation

iii. Confidentiality

All three policies were reviewed with no revisions.

D. Serving our Public – The board reviewed Chapter 11, "System and ILLINET Membership Responsibilities."

XII. Other Business

Suddarth reported about the status of the 2017 per capita grant expenditures and reminded the board if they had suggestions to let him know before the end of the month.

XIII. Adjournment

The meeting was adjourned at 8:52 p.m.