

MINUTES
WINFIELD PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

June 10, 2020, 7:30 p.m.

Winfield Public Library, 0S291 Winfield Rd., Winfield, IL 60190 & online via ZOOM

I. Opening

President Mego called the meeting to order at 7:30 p.m.

II. Roll Call

Present: Mego, Johnson, Shanahan, Hjerpe, Brown, Kenyon, Tenyak-O'Connor all attended via ZOOM per allowance as set forth in Illinois governor Pritzker's executive order 2020-07, section 6.

Absent: None.

Also present: Matthew Suddarth, library director attended via ZOOM but was physically present in the library.

III. Approval of Agenda

Tenyak-O'Connor moved to approve the agenda. Hjerpe seconded.

Ayes: all present

IV. Consent Agenda

A. Approval of minutes of the May 13, 2020 meeting

B. Financial report

C. Approval of bills

Kenyon moved and Shanahan seconded the approval of the consent agenda.

Ayes: all present

V. Citizens to Speak

None.

VI. Reports of the Standing Committees

No reports.

VII. New Business

A. Extension of Resolution 20-03 until June 10, 2020 – "Resolution Delegating Authority to Board President and Library Director to make Decisions"

Suddarth explained that library attorney Roger Ritzman recommended the board pass the resolution to allow the director and board president to act in place of the board in the case the board could not meet. Any actions taken by the director and president are subject to a roll call vote of the board at the next board meeting.

Additionally, the resolution is only effective until the next meeting and needs to be passed by the board at each meeting to be effective.

Brown moved approval with a second by Hjerpe.

Ayes: all present

Nays: none.

B. Illinois Public Library Annual Report

Suddarth presented the report to the board and answered several questions. On a motion made by Brown and seconded by Hjerpe, the board voted unanimously to adopt the report.

C. Personnel Policy

Suddarth presented proposed changes to the policy to add a section regarding reimbursement of certain expenses incurred by staff working away from the building. After a discussion it was determined that Suddarth should change the wording to reflect that a percentage of the average costs incurred by staff would be determined and used as the basis for reimbursement. The board will discuss again at the July meeting.

XII. Other Business

- Suddarth asked the board if they wanted to do the annual library “walkthrough” during July as usual, or if they would like to postpone. The board decided to postpone until they could meet in the library. Due to not needing the “walkthrough” on the agenda it was the consensus of the board to change the meeting time of the July meeting from 7:00 to 7:30.
- Brown noted that he really likes the new digital offerings the library has. PressReader for newspapers and the expanded magazine selections from RBDigital (formerly Zinio).
- Brown mentioned the proposed TIF district the village would like to adopt for further downtown redevelopment. It was the consensus of the board to place this on the July agenda for discussion.
- Kenyon reminded everyone to participate in the Winfield Library Friends’ Portillo’s fundraiser to be held Thursday, June 18th.

XIII. Adjournment

The meeting was adjourned at 8:37 p.m.