

**MINUTES
WINFIELD PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
March 8, 2006**

I. Roll Call

Carol Tenyak-O'Connor called the meeting to order at 7:37 p.m. with the Pledge of Allegiance. The roll call was taken as follows:

Present:	Absent:
Carol Tenyak-O'Connor	Michael Belica
Robert Brown	Laura Slivinski
Karen Hannah	Peter Dopper
Linda McNamara	
Matthew Suddarth, Library Director	

II. Minutes

The minutes from the January 21, 2006 and February 8, 2006 meetings were reviewed and on a motion made and seconded the Trustees approved the minutes as amended.

III. Communication and Correspondence

Matthew Suddarth reported the following:

- A. A note of thanks was received from a Wheaton patron.
- B. Per capita grant is coming in the amount of \$10,736.22.
- C. Letters sent to legislators regarding budget cuts at the state library.
- D. Letters sent to legislators about Illinois library day.
- E. Update on legal issues.
- F. Update on FOIA request.
- G. DLS agenda.
- H. Email received from Stan Zegel regarding his recent quote in the newspaper.
- I. Notice from village regarding zoning meeting.
- J. Various newsletters.
- K. Renewed treasurers bond.
- L. Legislative updates.
- M. Newspaper articles.

IV. Citizens to Speak

None.

V. Financial Report

The financial report was reviewed and accepted subject to audit.

VI. Approval of Bills

The disbursements for the month of February were reviewed and on a motion made and seconded, the Trustees unanimously approved the bills as presented.

VII. Reports of the Standing Committees

A. Finance

The board reviewed the appropriations budget for fiscal year 2006-07 and upon a motion made and seconded, the Trustees unanimously approved the budget as presented. This will now be sent to the village.

B. Administration & Personnel

The previously approved director's raise has been presented to him.

C. Policy

The board reviewed the "Personnel", "Harassment" and "Drug & Alcohol Free Workplace" policies and made no changes.

D. System Representative

Karen Hannah reported on various DuPage Library System activities including some interesting possibilities for the use of technology in future library programs.

E. Special Projects

None.

F. Building & Property

None.

VIII. Library Director's Report

Matthew Suddarth updated the board on the following:

A. Activities of the referendum committee.

B. The mortar that was falling in the reference area has been repaired.

C. The Friends will be having a book sale March 9-11.

D. A grant application has been submitted to DuPage Library System regarding the possibility of the library joining the MAGIC catalog consortium.

E. Updates on various meetings attended including participation in Library Day in Springfield on March 1st.

IX. Old Business

The Board discussed the referendum campaign activities.

X. New Business

The board reviewed the chapter on programming in *Serving our Public: Standards for Illinois Libraries*.

XI. Other Business

None.

On a motion made and seconded, the Trustees unanimously approved the adjournment of the meeting at 9:20 p.m. The next meeting is set for Wednesday, April 12 at 7:30 p.m.

Respectfully submitted,
Robert Brown, Treasurer