

Winfield Public Library
Board of Directors
Meeting of Wednesday, May 15, 2002

I. CALL TO ORDER

The meeting of the Winfield Public Library Board of Trustees was called to order at 7:30 p.m. on Wednesday, May 15, 2002, at the Winfield Public Library, Winfield, Illinois, by Kirk Edwards, President.

II. ROLL CALL:

Present:

Karen Hannah
Kirk Edwards
Carol Tenyak O'Connor
Kimberly Kreft
Hari Soni

Absent:

Robert Brown
Candace Zacher

ALSO PRESENT: Georgianna Pulver, Director

III. REPORT OF MEETING:

The Minutes from the April 17th, 2002 were reviewed. Upon a motion duly made and seconded, the following resolution was unanimously adopted:

RESOLVED: that the minutes of the April 17th, 2002 meeting be accepted.

IV. COMMUNICATIONS AND CORRESPONDENCE:

A letter from Jesse White reminding us to file for the per capita grant.

A letter to Shirley May notifying her Winfield Public Library will be participating in the Non-Resident Services Program.

V. CITIZENS TO SPEAK: Questions concerning long term plan for Library Facility

VI. FINANCIAL REPORT:

The report was reviewed and accepted subject to audit.

VII. APPROVAL OF BILLS:

The Directors reviewed the bills submitted for payment. Upon a motion duly made and seconded, the following resolution was unanimously adopted:

RESOLVED: the bills submitted for payment be approved as presented.

VIII. REPORT OF THE STANDING COMMITTEES:

FINANCE

The working budget was presented. Upon a motion duly made and seconded, the following resolution was unanimously adopted:

RESOLVED: The working budget was approved as presented.

Advise Village to publish .02% maintenance budget.

ADMINISTRATION AND PERSONNEL - nothing

SYSTEM REPRESENTATIVE - nothing

SPECIAL PROJECTS - nothing

BUILDING AND PROPERTY - nothing

POLICY - nothing

IX. LIBRARY DIRECTOR'S REPORT:

Planting of the Bob Lee Memorial Garden will begin in June.

The Library will begin issuing Nonresident cards.

ILA convention is September 24th-28th at Navy Pier.

Book Sale is scheduled for June 28th & 29th.

X. OLD BUSINESS:

Elections were held for Officers. The results are as follows:

President: Kirk Edwards

Treasurer: Robert Brown

Secretary: Kim Kreft

A Community based Survey is targeted for late Fall/Winter

XI. NEW BUSINESS:

Presented the renewal contract for Lauterbach & Amen Accounting Services. Upon a motion duly made and seconded the following resolution was unanimously adopted: The renewal contract was approved as presented.

Committee Appointments are as follows:

Finance: Robert Brown

Administration and Personnel: Carol Tenyak O'Connor

Policy: Carol Tenyak O'Connor

Systems Representative: Karen Hannah considering this position

Special Projects: Kim Kreft

Building and Property: Hari Soni

Ethics Officer: Kirk Edwards

No additional changes to the Internet Policy concerning filters are needed at this time.

Filters will be addressed the next time the Internet Policy is reviewed.

XII. NEXT MEETING:

It was the consensus of the Board of Directors that the next meeting be at 7:30 pm on June 19, 2002

XIII. ADJOURNMENT:

There being no further business, upon a motion duly made and seconded, the meeting was adjourned at 8:50 pm.