

MINUTES
WINFIELD PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
October 14, 2003

I. Roll Call

Carol O'Connor called the meeting to order at 7:40 p.m. with the Pledge of Allegiance. The roll call was taken as follows:

Present:

Carol O'Connor
Peter Dopper
Karen Hannah
Linda McNamara

Absent

Michael Belica
Robert Brown
Kirk Edwards

II. Minutes

The minutes from the September 17, 2003 meeting were reviewed and on a motion made and seconded the Trustees approved the minutes as amended by noting in New Business that the board had planned to meet with architecture firms regarding proposals for feasibility studies.

III. Communication and Correspondence

Matthew Suddarth reported the following:

- A. Various DLS postings.
- B. Details on rules concerning lowest bids from the library's attorney, Roger Ritzman.
- C. A program on referendums at the Chicago Public Library.
- D. A program at the St. Charles Library on community identification.
- E. The agenda for the DLS annual meeting.
- F. A highly informative e-mail from OCLC regarding copyright infringement of the Dewey Decimal Classification System.

IV. Citizens to Speak

None

V. Financial Report

The financial report was reviewed and accepted subject to audit.

VI. Approval of Bills

The disbursements for the month of October were reviewed and on a motion made and seconded the Trustees unanimously approved the bills as presented.

VII. Report of the Standing Committees

- A. Finance: No Report
- B. Administration & Personnel- No Report

- C. Policy- After a discussion, it was decided to postpone review of the Meeting Room, Investment, and Search Warrant Policies until the next meeting.
- D. System Representative-Karen Hannah reported on a DLS bulletin regarding ALA concerning the Children's Internet Protection Act. The DLS annual meeting is 10/20/2003. There is a legislative breakfast on 11/03/2003.
- E. Special Projects- No Report
- F. Building and Property- no report

VIII. Library Director's Report

- A. Update on the Sunnyside Avenue construction.
- B. The WLF officially raised \$1929.25 at their book sale
- C. A project to enter our periodicals in the on-line catalog.
- D. Upcoming adult programs and special events.

- IX. Old Business- on a motion made and seconded the board approved the signing of a two year contract with Mueller and Company for the annual audit. Discussion regarding the Feasibility Proposals was tabled until the November meeting.

- X. New Business –
The board decided to increase the library's annual levy request to a 20% increase over the amount received for fiscal year 2003-04.

XI. Other Business-

On a motion made and seconded, the Trustees unanimously approved the adjournment of the meeting at 9:40 P.M. The next meeting is set for November 19, 2003 at 7:30 P.M.

Respectfully submitted,
Peter A. Dopfer, Secretary