

MINUTES
WINFIELD PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
October 8, 2008

I. Call to Order

The meeting of the Winfield Public Library Board of Trustees was called to order at 7:34 p.m.

II. Pledge of Allegiance

III. Roll call

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|-----------------------|-----------------|
| Present: | Absent: |
| Carol Tenyak-O'Connor | Michael Belica |
| Cindy Keck | Laura Slivinski |
| Karen Hannah | |
| Robert Brown | |

Matthew Suddarth, Library Director

Also present: Ida Lee, David Brown

IV. Approval of Agenda

Hannah moved approval of the agenda as presented; Brown seconded. Ayes: all present

V. Consent Agenda

Keck moved approval of the consent agenda as presented; Hannah seconded. Ayes: all present with Brown abstaining from minutes of the September meeting.

VI. Communication and Correspondence

An e-mail from was received from Su Erickson, DLS board president, announcing the resignation of Shirley May Byrnes as Executive Director of DLS.

The Village of Winfield was declared in a state of emergency on September 15, due to heavy rains and flooding.

The Illinois Senate overrode the governor's veto of HB 4527, and the law went into effect as passed – Library Systems and school libraries will not be required to be open until 9:00 p.m. in order to receive per capita and equalization grants.

ILA sent an article about the Frankfort Library arranging their collection by subject categories, and not using the Dewey Decimal system.

ILA sent an article about the Gail Borden Public Library District in Elgin beginning a remodeling project on the five year old building.

A newspaper article featuring pictures from our library appeared in the newspaper, covering National Library Card Sign-Up Month.

Suddarth handed out information about the upcoming election. Petitions may be picked up at Village Hall, signatures may be gathered beginning October 28. Petitions are due to village hall between January 19 and January 26, 2009. There are five trustee positions open.

VII. Citizens to Speak

Ida Lee reported the Winfield Library Friends made \$1,700 on the September book/bake sale. They donated \$450 towards the Mexican cooking demonstration. They have pledged \$4,000.00 towards the purchase of a new microfilm/microfiche reader. The fall membership letter is being mailed soon.

VIII. Reports of the Standing Committees

- A. Finance – no report
- B. Administration and Personnel – no report

IX. Library Director's Report

The parking lot was submerged September 12-14.

The carpet was cleaned and the meeting room floor waxed on September 13.

HB 4527, that raises the amount of money available for school per capita grants and public library equalization grants was passed over the governor's veto.

SB 2321 that would have allowed counties to vote to increase fees to support their law libraries was vetoed and not overridden.

The Reading Together 2008 Fiesta kickoff was September 13, with an attendance of 31. 36 people came to the Mexican Cooking Demo on September 18.

Crafters Circle is being held one Saturday a month, with people making handmade blankets for children.

Organizing for Everyone will be held October 14 and Vietnam War Correspondent with a Camera will be November 18.

DLS Legislative Advocacy committee met September 15. The Legislative Breakfast will be held November 17.

Cruzin' Winfield on September 15 was cancelled due to weather.

The Winfield Historical Society is planning a trip to Galena on October 18.

The staff, minus pages, attended the ILA Conference on September 24.

Suddarth attended the ILA Public Policy committee meeting on October 6. The issue most discussed was whether or not to announce a position on the upcoming vote on calling a Constitutional Convention. The pro arguments are: A new constitution could include a balanced budget mandate, legislation for universal library service, the ability to recall elected officials, and term limits for elected officials. The con arguments are: the delegates would be decided by people currently holding office, IMRF funding could change, the problems in the current state government may be caused by current office holders and not by the constitution, and amendments could address the weaknesses of the current constitution without the cost of writing a new constitution. In the end, the committee voted to recommend not supporting a constitutional convention.

X. Old Business

- A. Facility Plan committee – Suddarth talked to Matt Hichens about investigating the water mitigation issue. Andrews Engineering feels they can complete a study of the situation for \$1,000.00 or less. Board gave Suddarth approval to proceed.

Matt Hichens has asked three contractors he works with to give realistic cost estimates for the proposed west addition. One firm has been at the library doing sketches and asking questions.

Suddarth talked with Steve Larson of Ehlers and Associates, and with Jamie Rachlin of BMO Capital Partners, about ways to finance an addition. They both suggested an "alternate revenue bond," that would be open to a back door referendum. The library

would have to publish the intent to release such bonds. They would be separate from the village's debt limit. The board advised Suddarth to discuss these bonds with the village before proceeding.

There has been no word from the Illinois State Library on applications for building grants.

- B. Board value statement – tabled until the November meeting.
- C. Appointment of new trustee to fill vacant position – Hannah moved the board accept the application of Ida Lee to replace Linda McNamara. Brown seconded. Ayes: all present. Lee was sworn in.
- D. Library walk through – tabled until the November meeting. Suddarth encouraged all board members to complete the library walk through form.
- E. Per capita grant – Hannah moved to accept the grant as prepared and presented. Brown seconded. Ayes: all present.

XI. New Business

- A. Meeting room policy – no changes.
- B. Investment policy – no changes at present. May need to be looked at later if the structure of Illinois Funds changes.
- C. Search Warrant policy – no changes.
- D. Disaster Plan – no substantive changes. Staff phone numbers will be updated.
- E. Microfilm reader – Suddarth reminded the Board we did not receive a grant as applied for to purchase a new microfilm reader. Problems remain, including interfacing with new software as computers are updated, the machine being unable to orient the print properly and the fast forward and rewind buttons are not working properly. Discussion followed on the best use of funds. Lee asked if the old machine could be sold. Suddarth will follow that option. Hannah suggested talking with the person who services the machines at the law library. He reuses lenses from one machine to another to save on cost. Suddarth will check that out. Brown asked if this unit will be more prone to become out of date quickly, as it is all one unit, not a reader attached to a computer. Suddarth said most machines are expected to last 10 years. The one we are currently using was a cheap model. Lee moved approval of purchase of new microfilm/microfiche machine. Keck seconded. Ayes: Lee, Keck, Brown. Nays: Hannah.
- F. Appointment of new trustee to fill vacant position – Suddarth will post notice of current opening on Board, and invite applicants from public to be submitted by October 31. Tenyak-O'Connor will review application and report at next meeting.
- G. *Serving our Public* – Governance and Administration reviewed.

XII. Other Business

Hannah expressed pleasure in serving the Winfield Public Library. Regrets were given for her leaving, and best wishes for the future.

XIII. Adjournment

Brown moved and Keck seconded for adjournment at 8:47 p.m.

Respectfully submitted,
Cindy Keck