

**MINUTES
WINFIELD PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

October 14, 2015 7:30 p.m.

Winfield Public Library, 0S291 Winfield Rd., Winfield, IL

I. OPENING

The meeting was called to order by President Mego at 7:31 PM

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Mego, Brown, Tenyak-O'Connor, Shanahan, Johnson, Boyle

Absent: Keck

Also present: Matthew Suddarth

IV. APPROVAL OF AGENDA

Tenyak-O'Connor moved approval of the agenda as presented; Boyle seconded. Ayes: all present

V. CONSENT AGENDA

A. APPROVAL OF MINUTES OF THE SEPTEMBER 9, 2015 MEETING

B. FINANCIAL REPORTS

C. APPROVAL OF BILLS

Tenyak-O'Connor moved approval of the consent agenda as presented; Johnson seconded. Ayes: all present

VI. COMMUNICATION AND CORRESPONDENCE

Suddarth shared an Illinois Funds announcement about funds/operations being unaffected by the budget impasse. Also shared was an article about the last printed library card catalogs, an article about Illinois pensions, and one about the ways public libraries creatively offer other services for checkout. Also presented was an article about the impact of e-books and a memo from Roger A. Ritzman (Peregrine, Stime, Newman, Ritzman & Bruckner, Ltd.) regarding FOIA and e-mails from personal devices.

VII. CITIZENS TO SPEAK

None present

VIII. REPORTS OF STANDING COMMITTEES

A. FINANCE

No report

B. ADMINISTRATION & PERSONNEL

No report

C. SYSTEM REPRESENTATIVE

No report

D. BUILDING & PROPERTY

See Director's report

IX. LIBRARY DIRECTOR'S REPORT

Interior stair lighting was fixed.

Two bills are of note: HB695, imposing a property tax freeze, extended voting deadlines to October 31; HP4224, another imposing a property tax freeze, in house rules committee since May.

Proposed changes to the State Library Grant Program Administrative rules.
Good Old Days Parade and book sales recap
Meetings summaries for PADS (Sept. 23); Tammy Pressley, Director of Community and Government Affairs for Northwester Healthcare (attended by Mego on Oct. 6); and guest presentation for L.I.S. 700 class at Dominican University, which Suddarth presented on Oct. 6.
Circulation and library services reports.

X. OLD BUSINESS

A. LONG RANGE PLAN

Mego gave a recap and discussed first draft. Mego and Shanahan to review first draft.

B. BY-LAWS

Tenyak-O'Connor to review recommendations to by-laws.

C. INTERNET POLICY

No update/no action

XI. NEW BUSINESS

A. LIMRiCC

i. APPROVAL OF REVISED BYLAWS

ii. APPROVAL OF INTERGOVERNMENTAL AGREEMENT

Unemployment insurance, amended bylaws reviewed and approved. Tenyak-O'Connor moved approval of the bylaws and agreement as presented. Johnson seconded. Ayes: all present

B. DISASTER PLAN

Updated contact information, elevator contract, insurance policy info; Ordered new weather radio for staff workroom; future date for extinguisher training TBD.

C. APPROVAL OF DISPOSAL OF LIBRARY PROPERTY – YOUTH SERVICES COMPUTER TABLES

Options include Disposal, RAILS website, donation. Johnson moved approval of disposal options; Tenyak-O'Connor seconded. Ayes: all present

D. FRIENDS UPDATE

Discussed Winfield Comfort Bench

E. POLICY

i. MEETING ROOM

Edits to review; check with insurance agent for liability issues and review closing hours.

ii. SEARCH WARRANT

No recommended changes.

iii. INVESTMENT

No recommended changes.

F. SERVING OUR PUBLIC

Reviewed "Governance and Administration" guide

XII. OTHER BUSINESS

New batteries are ordered for the door counters, as both door no longer had working patron counts occurring.

Mego attended RAILS seminar about topics including web posting and assorted.

XIII. ADJOURNMENT

Tenyak-O'Connor moved adjournment; Boyle seconded. Ayes: all present

The meeting was adjourned at: 9:36 PM