

**MINUTES
WINFIELD PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
September 20, 2006**

I. Roll Call

Karen Hannah called the meeting to order at 7:30 p.m. with the Pledge of Allegiance. The meeting took place at the Winfield Fire Protection District, 27W530 Highlake Road, Winfield. The roll call was taken as follows:

Present:	Absent:
Karen Hannah	None.
Laura Slivinski	
Robert Brown	
Carol Tenyak-O'Connor	
Linda McNamara	
Peter Dopper	
Michael Belica	
Matthew Suddarth, Library Director	
Also present:	
Paul McNamara, Albert Choate, Katherine Clark, Jack Komperda	

II. Approval of Minutes

On motions made and seconded, the board approved the minutes of the July 12, 2006, and August 9, 2006 meetings with abstentions from Peter Dopper and Michael Belica.

III. Communication and Correspondence

Matthew Suddarth reported the following:

- A. The DuPage Library System legislative breakfast will be held Monday, October 23rd at 8:30 a.m. at the DLS headquarters in Geneva. All are encouraged to attend.
- B. There were several articles of interest for the trustees to read.
- C. There were several items of library related correspondence including a letter from a patron regarding our database offerings.
- D. Roger Ritzman sent information regarding changes to the laws regarding referenda.

IV. Citizens to Speak

None.

V. Financial Report

The financial report was reviewed and accepted subject to audit.

VI. Approval of Bills

On a motion made and seconded, the board unanimously approved the bills for the month of September.

VII. Reports of the Standing Committees

- A. Finance

On a motion made and seconded the Board unanimously approved the Tax Levy as presented.

B. Administration and Personnel

No report.

C. Policy

On a motion made and seconded, the board unanimously approved the staff email and on-line policy as revised.

D. System Representative

No report.

E. Special Projects

No report.

F. Building and Property

On a motion made and seconded, the board unanimously approved the proposal by Rogers Roofing for roof repair.

VIII. Library Director's Report

Matthew Suddarth reported the following:

A. Changes being made to different areas of the building.

B. Legislative issues

C. Update on programs.

D. Per capita grant requirements

E. A summary of various meetings attended.

IX. Old Business

Strategic planning/survey process – Matthew Suddarth reviewed proposals from various consultants regarding developing a survey and plan. Paul McNamara then discussed options for the survey. A motion was made, seconded, and unanimously approved by the board to engage the services of Paul McNamara to design and administer a survey for the library.

X. New Business

A. The board designated Matthew Suddarth to vote on their behalf in the upcoming election for the DuPage Library System board of directors.

B. Trustee Tenyak-O'Connor provided an update on the by-laws and the board engaged in spirited discussion regarding enforcement thereof.

On a motion made and seconded, the Trustees unanimously approved the adjournment of the meeting at 9:44 p.m. The next meeting is set for 7:30 p.m. on October 11, 2006 at the Winfield Public Library.

Respectfully submitted,
Peter A. Dopfer, Secretary